REPORTS

TOWN OF NEEDHAM

1946

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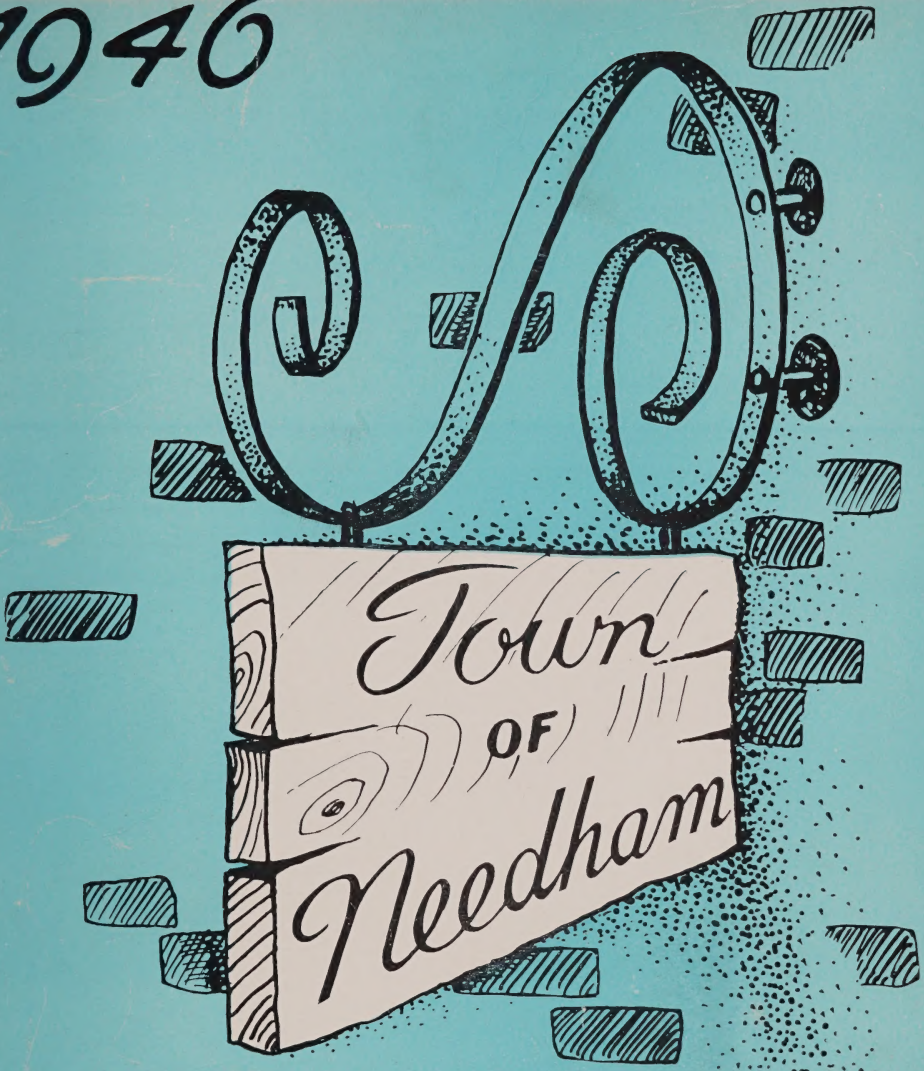

ANNUAL REPORT

ANNUAL REPORT

OF

THE TOWN OF

NEEDHAM
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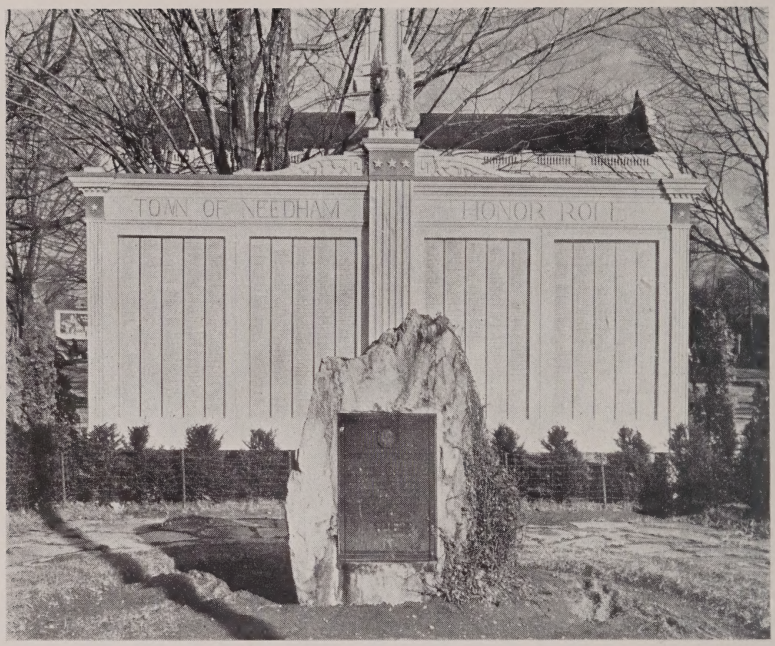
FOR THE YEAR

1946

TWO HUNDRED *and* THIRTY-FIFTH YEAR



In Memoriam

Wallace R. Baker
Frederick I. Barlow, Jr.
David Borrelli
Harold L. Burr, Jr.
Robert B. Carter
Donald A. Chiappisi
Joseph E. Clavelle
Robert C. Collamore
John W. Cook
Ronald T. Cutler
Robert E. Dandrow
James F. Davis, Jr.
F. Ernest Deacon
Charles W. Dennis, Jr.
Gardner W. Fay
R. Edward Green
Charles C. Harris
Walter M. Hasenfus
Roy E. Hjelm
Gordon W. Hulse
Charles E. Johnson
Louis A. Kershaw
Edward F. Kirmayer
Arthur W. Littlehale, Jr.
Lawrence G. Lott
Lawrence Mahoney
Frederick MacDonald
Leonard Murphy
Thomas J. Murphy, Jr.
William M. Mumford
John S. Parker
John S. Parker, Jr.
Robert C. Pelton
Charles R. Perry
Peter C. Powers
Frederick K. Queen
Douglas H. Rawstron
Bernard J. Rothwell
Nicholas A. Ruggerio
John Lind Scott
Richard S. Scott
Frank W. Scotton
Richard H. Seabury
Charles M. Stata
Donald H. Thomas
Angelo M. Vellucci
Chester W. Yurick
Sigmund P. Yurick

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N
1946

TOWN OF NEEDHAM

MASSACHUSETTS

BOARD OF SELECTMEN

To the Citizens of Needham:

This 235th report of your town departments comes to you in an entirely changed style. We believe you will like the new form for its conciseness and brevity, although you are entitled to this note of explanation.

As you read and study the different reports, you will observe that they follow a general pattern. For example, the department personnel, budget, and expenditures are placed at the top of each report and furnish you with a comparison of these figures with those of the preceding year. Again, you will find that the departmental duties, program and records and statistics are presented in summary to make a more readable and interesting report.

You will find the costs of publishing this report of interest. For example, 1000 town reports a year ago were put out at an average cost of $1.00 per report, whereas this report will be published at a cost of 18¢ a report, provided that the Town Meeting authorizes a printing of 4500 copies.

We have made a departure from the old style, unwieldy report and while the various reports have been abbreviated, complete detailed reports from all the reporting bodies are on file and are available for inspection.

Complete revision of the report will eventually be made. You can appreciate the tremendous amount of work involved in producing this current issue. The Moderator's committee, consisting of Raymond L. Bond, William H. Cotter, Jr., John Barr Dolan, Arthur L. King and Gordon B. Winslow, has worked faithfully and given long hours to the task. The attractive cover design is the result of an art competition sponsored by the Needham Lions Club, and is the work of Frederick A. Newey, Needham High School, Class of 1949.

Very truly yours,

NEEDHAM BOARD OF SELECTMEN

George M Pond, Chairman

George A. Carter

Ralph W. May

C.31

Contents

	Page
In Memoriam	2
Selectmen's Letter	3
Town Officers	5
Town Meeting Members	12
Schools	14
Town Clerk	29
Veteran's Housing	30
Veteran's Services	31
Glover Memorial Hospital	32
Public Welfare	34
Recreation	35
Memorial Park	37
Board of Health	38
Planning Board	42
Law	44
Police	45
Fire	47
Public Works	48
Assessors	50
Treasurer and Collector	52
Board of Selectmen	54
Highlights of Committees	57
Public Library	62
Town Accountant	64
Jury List	75
Town Services	78

Town Hall

Town Officers

1946 · 1947

Moderator

Samuel H. Wragg

Town Clerk

Marian S. Peterson

Selectmen

George M. Pond, *Chairman*

George A. Potter, *Vice-Chairman* — Ralph H. Gray, *Secretary*

Assessors

A. Sterling Holt, 1947, *Chairman*

Arthur H. Godfrey, 1949 — Earl W. Richwagen, 1948, *Secretary*

Department of Public Welfare

Sallie M. Richards, 1948, *Chairman*

Meyer J. Gordon, 1949 — Owen A. Thomas, 1948

William A. Mann, 1949 — Livingston H. Lomas, 1947

Town Treasurer and Tax Collector

Arnold Mackintosh

School Committee

Jerry Bond, Jr., 1949, *Chairman*
Henry D. Hersey, 1948, *Vice-Chairman*
Mabel P. Friswell, 1947 — Alice B. Dunn, 1948
W. Henry H. Peirce, 1947 — W. Bigelow Hall, 1949

Trustees of Memorial Park

Thomas J. Crossman, 1948, *Chairman*
Samuel D. Low, 1947 — Amos H. Shepherdson, 1949
Paul B. Richwagen, 1947 — James H. Whetton, 1949

Trustees of Public Library

Harry W. Kimball, 1949, *Chairman*
Marion L. Johnson, 1949 — Fred G. Atchinson, 1948
Arthur L. King, 1947 — Helen B. Eastman, 1948
Laura G. Willgoose, 1947

Board of Health

David E. Mann, 1947, *Chairman*
Kenneth Christophe, 1948, *Secretary* — Leslie B. Cutler, 1949

Town Planning Board

Walter R. Clarenbach, 1948, *Chairman*
Herbert L. Moore, 1947 — Carleton D. Morse, 1950, *Secretary*
Arthur W. Rohn, 1949 — Paul U. Nickerson, 1951

Commissioner of Trust Funds

Vernal E. Kezer, 1948 — Amos H. Shepherdson, 1949 — Roger W. Nutt, 1947

Constables

William W. Hewett — Frank J. Reinhardt, Jr.

Measurers of Wood and Bark

James H. Whetton — Frederick A. Whetton

Town Agents

Ralph H. Gray — George M. Pond — George A. Potter

Public Weighers

Edmund Cusack — Betty Rosenkrans
James Gilleran — Lawrence Sheilds
Albert McNamara — James H. Whetton
Richard L. Nims — Frederick A. Whetton
Nicholas A. O'Brien — John J. Whetton
Ralph T. Woodcock

Recreation Commission

Frank Bell, 1947 — Helen Richwagen, 1949 — Beatrice Wood, 1948

APPOINTED

Finance Committee

David O'Leary, 1947, *Chairman*

Frank E. Godfrey, 1948, *Vice-Chairman*
Lawrence G. Caulton, 1948
Philip F. Foss, 1948
Robert N. King, 1947
Edwin W. L. Page, 1947
Horace Moulton, 1949
*E. Kendall Bragg, 1949
George W. Russell, Jr., 1949
Barry Timson, 1949

Town Accountant

Melville W. Grant, 1948

Trustees of Glover Memorial Hospital

John MacGregor, 1948, *Chairman*

Allan M. Cate, 1948
William Mitchell, 1947
L. Charles Donahue, 1948

Registrars of Voters

Armstrong Beattie, 1947, *Chairman*

†Florance M. Crowley, 1948
Francis J. Donahue, 1948
Mary E. Fitzgerald, 1949
Marian S. Peterson, *Ex-Officio*

Town Counsel

Henry W. Hardy

Public Works Department

Lester C. Hollis, *Superintendent*

Division Superintendents

Frank L. Cheney, Engineering

Roger G. Oakman, Water
Norman M. Winch, Sewer

Superintendent of Schools

Derwood A. Newman

Agent for Department of Public Welfare

Zella M. Johnston

Health Officer and Inspector of Milk

Robert N. McClellan

Agent for Veterans' Aid and Pensions and Care of Soldiers' and Sailors' Graves

Francis J. Stanwood

Probation Officer and Burial Agent

John F. McDermott

---

*Deceased.
†Resigned.

Inspector of Buildings
William S. Cassidy

Inspector of Animals and Slaughtering
Dr. Richard C. Schofield

Inspector of Wiring
Clyde E. Cookson

Inspector of Plumbing
Frederick E. Cookson

Assistant Plumbing Inspector
Arthur A. Harding

Superintendent of Fire Alarm
Richard M. Salamone

Petroleum Inspector
Richard M. Salamone

Forest Warden
Richard M. Salamone

Deputy Forest Wardens

Charles J. Nute, Jr.
Carl W. Heller
Raymond D. Fales
Leo E. Buckley
Gordon F. Healey
David E. Mann

Sealer of Weights and Measures
Earl W. Richwagen

Dog Officer
Lester K. Ramey

Local Game Warden
Frank R. Bridges

Building Board of Appeal
John V. Phelan, 1947, *Chairman*
Lemont D. Litchfield, 1947
Henry V. Perry, 1947

Keeper of Lockup
Thomas H. Welch

Inspector of Sand and Gravel
Frank L. Cheney

Deputy Custodian of Public Buildings
George A. Wye

Deputy Tax Collector
Frank J. Reinhardt, Jr.

Public Library
Charlotte Gidley, *Librarian*

Glover Memorial Hospital
Helen I. Linane, *Superintendent*

Zoning Board of Appeals

John V. Phelan, 1949 — Enos Nickerson, 1948
Roger Nutt, 1947

Veterans' Advisory Committee

William F. Pollard, *Chairman*	Frederick A. Whetton
Chester R. Mills	Francis J. Stanwood
Bernard H. Shelton†	Harold A. Smith
John F. McDermott	Thomas J. Murphy
Frank E. Godfrey†	Stewart B. Johnston

Transportation Committee

William Seaver, *Chairman*	Alvah C. Walton, Jr.
George D. Horr, *Secretary*	Blake H. Field
Eugene M. McSweeney†	Theodore W. Fabisak

Contributory Retirement Board 3
Under Vote of Town November 3, 1936

Harold A. Smith, 1949 — Frank L. Cheney, 1947
Melville W. Grant, *Accountant*

Recreation Committee
Under Art. 15, March 19, 1945 — To Consist of Three Members of Recreation Commission and One Member of Trustees of Memorial Park

Thomas J. Crossman

And One Member of School Committee
Henry D. Hersey

Under Art. 40, March 19, 1945 — Special Committee to Study Advisability of Establishing a Public Landing Field for Aircraft

Walter R. Clarenbach, *Chairman*

Arthur W. Rohn	*Planning Board*	George A. Potter
Herbert L. Moore		Alan M. Cate
Carleton D. Morse		Albert E. Hunter
Paul U. Nickerson		Eva H. Churchill, *Secretary*

Under Art. 7, March 18, 1946 — Special Committee to Study and Report on Current Living Costs

Horace P. Moulton, *Chairman*	Edwin W. L. Page
Norman M. Winch	George M. Pond

Cyril N. Angell

†Resigned

Under Art. 32, March 20, 1946 — Special Committee on Victory Garden at Norris Farm

Leonard O. Packard, *Chairman* — Lester C. Hollis
William S. Cassidy

Under Art. 34, March 20, 1946 — Special Committee for Preparation of Plans for New Garage for Public Works Department

Leslie J. Wertheim, *Chairman* — Justus H. Sturtevant
Leonard G. Puffer

Under Art. 57, March 25, 1946 — Special Committee to Supervise Construction of New Fire Station in Needham Heights

Enos G. Nickerson, *Chairman* — Ralph H. Gray
Arthur W. Rohn — Harold A. Smith
Richard M. Salamone

Under Art. 64, March 25, 1946 — Special Committee to Study Voting Machines

Mary E. Fitzgerald, *Chairman* — Armstrong Beattie
M. Helen Fox, *Secretary* — Ralph V. Morill†
David Murdoch — Marian S. Peterson

Under Art. 65, March 25, 1946 — Special Committee to Study Needs and Possibilities of a Recreation or Community Center

Albert E. Hunter, *Chairman* — Helen B. Richwagen, *Recreation Commission*
Pierce B. Bennett — Beatrice A. Wood, *Recreation Commission*
Robert B. Wheeler — Herbert L. Moore, *Planning Board*
Herbert J. Denner — Alice B. Dunn, *School Committee*
*E. Kendall Bragg, *Finance Committee*

Under Art. 69, March 25, 1946 — Zoning Board of Appeals

John V. Phelan — Enos Nickerson
Roger Nutt

Under Art. 79, March 25, 1946 — Special Committee to Study Present and Future Needs of the School Department

Jerry Bond, Jr., *Chairman* — Walter Clarenbach
Derwood Newman, *Secretary* — Frank Cheney
David O'Leary — Andrew N. Barten

Under Art. 81, March 25, 1946 — Special Committee on Revised Form of Annual Report

Arthur L. King, *Chairman* — William H. Cotter
Gordon B. Winslow — John B. Dolan
Raymond L. Bond

†Resigned
*Deceased

Under Art. 86, March 25, 1946 — Special Committee on Veterans' Emergency Housing

Raymond L. Bond, *Chairman*
Harold Putnam, *Secretary*
A. Sterling Holt
Arnold Mackintosh
Carleton C. Morse
John B. Moseley
John V. Phelan
Bernard Shelton†
Nicholas O'Brien, Jr.

Under Art. 89, March 25, 1946 — Special Committee on Disposition of Salvage Committee Funds

Ralph E. Chambers, *Chairman*
Robert J. Latham
J. Roland Ackroyd

Under Art. 11 of Special Town Meeting, June 24, 1946 — Special Committee on Norris Farm

William A. Mann, *Chairman*
Nicholas O'Brien, Jr.
Dr. L. Charles Donahue
Frank L. Flood
Hazel M. Wheeler

†Resigned

Town Meeting Members

District One

Bigelow, Lloyd T.
Bond, Jerry, Jr.
Brion, John N.
Franz, Paul H.
Horr, George D.
Johnson, Arthur G.
Proctor, Letty S.
Puffer, Leonard G.
Reeves, Ralph F.
Sayce, Edward G.
Smith, Harold A.
Southworth, Winthrop M.
Stevenson, Thomas M., Jr.
Talmadge, Nelson A.
Thomas, Owen A.
Blaisdell, Herbert E.

Brearley, Sidney P.
Hansen, Olive R.
Hollis, Stanley M.
Holt, R. Ashley
Hopkins, George H.
Humphrey, Gorham W.
Moore, Herbert L.
Nickerson, Enos G.
Reeves, Alice W.
Richwagen, Victor L.
Rohn, Arthur W.
Salamone, Richard M.
Southworth, Dana L.
Steere, Ruth E.
Thorpe, Evan C.
Beers, David L.

Bell, Frank A.
Bennett, Pierce B.
Bond, Raymond L.
Condit, Edward M.
Courtenay, Helen S.
Dunn, Alice B.
Eaton, Chester W.
Hodgman, Frederick H., Jr.
Holt, George W.
Murdoch, David
Packard, Leonard O.
Stanwood, Francis J.
Stevens, Ritchie L.
Welch, Thomas H.
Wye, Percy E.

District Two

Ackroyd, J. Roland
Bliss, Lucy E.
Bond, Jerry
Chambers, Ralph E.
Cox, Gilbert W. C.
Denner, Herbert J.
Eastman, Harold F.
Hersey, Henry D.
King, Arthur L.
Moulton, Gretta S.
McIntosh, Alan H.
Page, Edwin W. L.
Rice, Russell J.
Ryerson, Wendell E.
Wilkinson, Holley A.
Wyeth, Stimson

Binney, Ralph M.
Cassidy, William S.
Clarenbach, Walter R.
Fay, Earl C.
Flood, Frank L.
Gray, Ralph H.
Hardy, Jessie L.†
Holt, A. Sterling
Hunter, Albert E.
Johnston, Stewart B.
Kezer, Vernal E.
Larson, N. Henry
Sanborn, James K.
Sturtevant, Justus H.
Winslow, Gordon B.
Worth, Blanche S.

Ackroyd, James A.
Angell, Cyril N.
Brown, William P.
Childs, Kenneth M.
Christophe, Kenneth
Church, Harold B.
Curren, Arthur G.
Fox, M. Helen
Lomas, Livingston H.
Loomis, Harold G.
Moulton, Horace P.
Nickerson, Paul U.
Nutt, Roger W.
Paige, Percy H.
Smith, Roger W.
Stephens, Brad

District Three

Blake, Stuart L.
Burton, Clarence S.
Churchill, Eva H.
Fanning, Fred L.
Hall, Ray C.
Hamlin, Willard B.
Johnson, Marcel E.
Massey, William T.

McCulloch, Kenneth J.
Nichols, Ellen B.
Preble, Julia M.
Thomas, Roby S.
Sargent, Sullivan A., Jr.
Wells, Curtis R.
Williams, Anne
Bailey, William P.

Bartlett, F. Parker, Jr.
Birkett, Arthur H.
Catheron, Myra H.
Farley, John W.
Gay, William H.
Howe, Parkman D.
Litchfield, Lemont D.
Mann, William A.

†Resigned

Perry, Rebecca H.
Rooney, Thomas J.
Stanley, Arthur R.
Stevenson, Herbert F.
Ulbrich, M. Alfred
Wentworth, John
Bardwell, Merritt W.

Bezanson, Stanley O.
Brown, Maurice V.
Burr, I. Tucker, Jr.
Campbell, Donald R.
Daniels, A. Richards
Fuller, Adah G.
Godfrey, Frank E.
Guild, Henry R.

Johnson, Lloyd T.
Moulton, Eldon L.
Notman, Frederick W.
Rawstron, Stanley
Robinson, Harry J.
Taylor, Frank E.
Teele, Stanley F.

District Four

Bell, Theodore P.
Bragg, E. Kendall*
Carder, Malcolm E.
Cookson, Clyde E.
Crabtree, H. Kent
Crossman, Thomas J.
Day, Robert F.
King, Robert N.
Mills, Chester R.
Morse, Carleton D.
Nute, J. Charles, Jr.
Robinson, Charles G.*
Shaw, Francis W.
Stevens, Helen M.
Wein, George R.
Whitney, Susie G.

Dubois, Theresa H.
Eaton, Donald A.
Field, Dorothy A.
Friswell, David P.
Glover, Frederic L.
Griffin, Roger C.
Hamilton, David S.
Lowden, Ronald D.
McIntosh, Theodore
Richards, Karl W.
Richwagen, Paul B.
Rising, Philip D.
Sanders, Richard B.
Willgoose, Dorathea M.
Wragg, George M.
Wye, George A.

Bailey, John M.
Carpenger, Charles H.
Donahue, L. Charles
Eaton, Laurence E.
Fletcher, Louis E.
Hall, W. Bigelow
Jost, Nelson M.
Kimball, Harry W.
Loomis, Samuel
Martin, Howard A.
Richwagen, Earl W.
Stewart, Sidney
Wainwright, Edwin M.
Weld, J. Linzee
Whitney, Carleton F.
Willgoose, Laura G.

District Five

Atchinson, Fred G.
Carter, William L.
Caulton, Lawrence G.
Coburn, Almon G.
Coogan, Peter F.
Drake, Stuart J.
Godfrey, Arthur H.
Grinspoon, Florence S.
Hauptman, Joseph W.
Latham, Robert J.
Mader, Burt B.
Martin, Harry
Perry, Francis A.
Small, Asa M.
Spicer, Charles E.
Whetton, John J.

Brooks, Walter A.
Chambers, George F.
Colter, Edward G.
Coughlin, Timothy L.
Crowley, Florance M.
Frost, Fred L.
Hammersley, Samson
Hinckley, Francis Y.
Mancini, Frank
March, Roland C.
Marino, John J.
Morse, Prescott B.
Pinkham, Everett C.
Simon, Philip
Tocci, Albert W.
Wallis, Walter I.

Bloh, Adolph A.
Bloh, Paul T.
Blum, Robert
Brady, Gertrude A.
Cassidy, W. Ansel
Crowley, Nathalie F.
Farrell, John F.
Hanson, William
Hartshorn, Alfred P.
Henderson, Daniel C.
Mitchell, William
McKinlay, J. Allan
Noyes, George H.
Stanley, Edgar S.
Tocci, Matthew
Vincent, Harold T.

*Deceased

†Resigned

Schools

Jerry Bond, Jr., *Chairman*

Henry D. Hersey — Mabel P. Friswell
W. Henry H. Peirce — Alice B. Dunn

W. Bigelow Hall

Derwood A. Newman, *Superintendent*

	No. of Employees			
	Teaching	Non-Teaching	Budget	Expenditures
1945	98	18	$348,120.33	$340,896.44
1946	104	20	$404,126.12	$396,731.10

Shortages of material for instruction, and qualified teachers have been but two of the problems facing your committee during the year. In some instances classes were conducted only because pupils co-operated by doubling up and sharing available books. We sincerely trust that the new year will bring relief in this quarter.

Once again the committee has given its attention to the matter of report cards. Taking advantage of the professional training at our disposal, report card committees were selected from the faculties of the elementary, junior and senior high schools. After consideration of the card committee recommendations, it was decided to hold public meetings for discussion of the proposed cards with the parents. Notices of these meetings were sent to the homes of all children attending our schools. Our committee examined the facts and considered the opinions which had been presented and approved the issuance of the cards which were used for the first marking period of the 1946–47 school year. We fully appreciate that the cards adopted may not meet with unanimous approval of parents, but it should be pointed out that the elementary card has been accepted with a minimum of complaint, and the adoption of a five-point scale for the Junior and Senior High School places Needham on the same basis of reporting to parents as is used in the great majority of schools throughout the country.

Two years ago the committee adopted a salary schedule for teachers which was expected to enable committees in the future to obtain for Needham qualified teachers in competition with other suburban communities. As was stated at that time, it was felt to be a step in the right direction. During the past two years, teacher demand has far outrun supply. But a fraction of the teachers needed have been graduated during the period.

Added to this has been the fact that increased cost of living has caused many teachers to leave the profession for the higher pay of industry. The last six months of 1946 found the situation acute. We were fortunate in filling nearly all positions with permanent qualified persons but in doing so virtually exhausted the field within the financial limits of our schedule. After considerable investigation and consideration of the entire matter, the committee voted an adjustment of $400 in the basic salary of non-degree teachers and $300 in the basic schedule of degree teachers. To these basic adjustments were added $200 and $300 respectively as cost of living bonus for the 1947 fiscal year. These adjustments are felt to be the minimum which will permit Needham to compete successfully for qualified teachers in an acutely depleted teacher market. The question of equal pay for men and women has been passed over for the present, it being the opinion of the committee that the town could best express itself on this matter by ballot at the annual town election as is provided by law.

Continuing our program of doing a thorough renovation on one or two buildings each year and doing emergency work only on the others until their turn comes, we are planning to do the Harris and Avery Schools in 1947. With the Junior High School and Stephen Palmer School done in 1945 and 1946 respectively, it is felt that the Harris and Avery Schools are in the most immediate need of attention and both can be renovated for somewhat less than the cost for either of the schools already treated.

We wish to take this opportunity to thank the citizens of the town and all town departments for their splendid co-operation in connection with the Music Festival held in May. Despite bad weather, the Festival was an artistic and financial success.

We are supporting an article in the warrant which calls for the major renovation of the Emery Grover School together with the construction of a covered overpass between the Emery Grover and Junior High School. The article will also call for the construction of a small building for shop maintenance and storage of school and recreation equipment. A special report with respect to this matter will be given all citizens before the annual town meeting.

We take this opportunity of thanking all other town departments and committees for their co-operation during the past year.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

This is the fifty-fourth in the series of annual reports made by superintendents of schools to the Needham School Committee and is the third such report written by the present superintendent.

At the request of the Board of Selectmen and on the recommendation of the committee appointed at the last annual town meeting, all reports of supervisors, principals, teachers, and others, are being incorporated in the report of the Superintendent; in addition these are being condensed still further by omitting the record of changes in personnel, the list of personnel, the report of school funds not appropriated by the town, the list of graduates from the senior high school and appreciation to community organizations.

Needham was able to place every qualified graduate who desired college work in either junior or senior college. This was due in large part to such factors as the establishment of the State College for Veterans at Fort Devens, increases of enrollment from fifty to one hundred percent by other colleges, the re-establishment by the City of Springfield of its Junior College and the setting up by Newton, Holyoke and Northampton of classes, under the new laws, for grade thirteen pupils.

Personnel Needs

The teaching loads of all teachers in the Junior and Senior High Schools are very high. This was true through the school year 1945–1946 but was greatly aggravated in the Senior High School for the year 1946–1947 by an extraordinary increase in enrollment. One immediate effect was that one teacher in the Senior High School who was to have spent at least half of his time as a counselor, had to be assigned to straight class room teaching, at a time when the possibilities inherent in a good guidance program were beginning to be perceived and requests for counseling by both pupils and parents were "snow balling." In the Junior High School too, it was found impossible to give as much time to counseling as had been planned in the spring of 1946.

It is generally believed by authorities in the field that 500 pupils is about the limit for one full-time counselor if he is to know his advisees well enough to make his work effective. There are over 1,100 pupils in the Junior and Senior High Schools and

the Guidance Director works with veterans as well as with pupils. More could be accomplished if he had the assistance needed. Guidance is a highly personal thing; training is required for real effectiveness and, in addition, the counselor must be genuinely interested in people and their problems and desirous of helping them. It is essential that a well-trained assistant who would divide his time between the two schools be added to the staff.

Guidance and Research

A Guidance Challenge

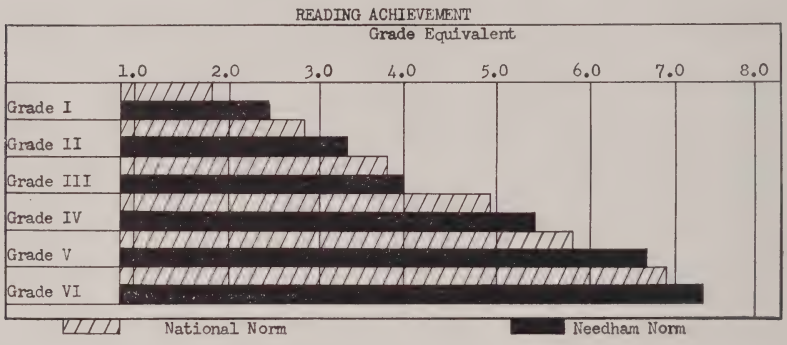
In preparing a student for life one of the main ways is to make educational offerings more lifelike as is being done to a large extent now.

The Guidance Director suggests that an additional way would be to give school credit for work experience. Many of the pupils work around the schools and the community on part-time tasks which are allied to subjects taught in school. For example, a commercial student may be a part-time cashier or clerical assistant in a local store or industry. In such a case, it is suggested that the school evaluate this work experience and give tangible recognition of pupil growth. Pupils thus treated would be able to better see and appreciate the relative value of school subjects to careers or jobs. This program should not be carried out to the extent that a pupil would be placed in a job that might deprive a breadwinner of a livelihood. The importance of work experience *just* for work experience sometimes without remuneration, would have to be realized by parents and pupils alike. If this were achieved, many opportunities for work experience could be made available just around the school plant. For example, the ball park might need repair, fields need clearing, grounds maintaining, the lunch room might be run by pupils, there could be painting, cleaning, repairs of all kinds. clerical assistance in school offices and for teachers, and many other jobs providing realistic application of the pupils' school experience.

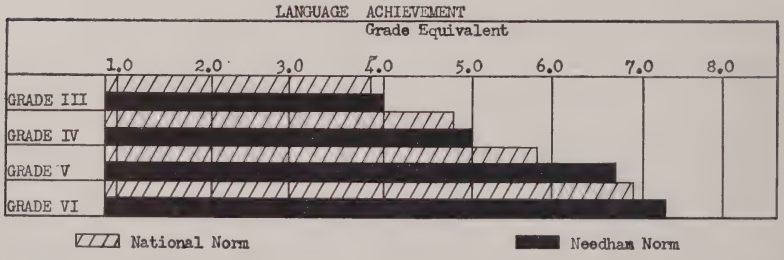
The importance of work experience would be emphasized by school credit in a work program of this sort. The transition from school to the world of work would be under the supervision, protection and guidance of the school. This is one more way in which the school can be fitted to the needs of the pupil. As a result, pupils would enter the world of work better prepared and with attitudes more conducive to good enterprise.

Elementary Schools

During the past year the evaluation of the language arts program in the elementary schools has been continued. The first grade teachers prepared a booklet entitled, "Ready to Read," which summarized their findings in the study of helping children to become adjusted to their life at school. The basal reading program was extended to the fifth and sixth grades. The reading achievement of pupils in Needham as measured by a standard test last May is well above the national norm as illustrated in the following graph:



A new language series was introduced in grades two through six the first of the year. The results of the standard test in language given last May to pupils in grades three through six are shown below. As indicated by the test the language achievement is also well above the national norm.



A new spelling program and a new handwriting system were also introduced in all grades this past year.

In addition to continuing the evaluation of the language arts program in our elementary schools, we are also concentrating

Stephen Palmer Kindergarten Class

on the social studies program. Some of the areas already being considered are: the examination of grade placement of subject matter; study of available history and geography texts; evaluation of maps and globes; the inauguration of a visual aids program consisting of graded motion pictures, film strips, exhibits from the Children's Museum, excursions and trips. Consideration is also being given to the inclusion of the study of Needham, past and present, as a Community.

Stephen Palmer Lunch Room

Junior High School

On June 14th, 1946 — 193 ninth grade pupils were awarded certificates of promotion. Of these, 182 entered the Senior High School last fall.

In the ninth grade, where the grouping into divisions is based solely on subjects elected by the pupils at the end of their eighth grade year, about 54% are taking college preparatory courses, 31% commercial or general courses, and 15% the practical arts courses.

The curriculum remains unchanged.

Meetings between parents and teachers such as those during Education Week or at any other time of the school year are conducive to a better understanding and a closer bond between home and school and should be encouraged.

It has become evident that the Student Activities Association fund into which each pupil pays yearly dues of $1.00 cannot support the interscholastic athletic program and also afford recreation to all pupils. Football alone this fall cost about $225.00. Basketball and baseball are yet to be financed. An appropriation is needed for athletic equipment and for transportation of the teams.

Senior High School

Graduation exercises for the 138 members of the Class of 1946 were held on June 13, 1946.

Class Gifts to the school were as follows: $100.00 toward an electric scoreboard for the gymnasium, and $161.37 for a Public Address System.

The records show that 44 members of the class entered the following senior colleges: Brown, Bryn Mawr, Colby, Cornell, Dartmouth, Emerson, Framingham Teachers College, Harvard, Madison, Nebraska, Northeastern, Ohio-Wesleyan, Simmons, Trinity, Tufts, Wheaton, and Worcester Polytechnic Institute.

Some of the outstanding achievements for the year may be noted as:

The performance of the operetta "A Waltz Dream" by the combined Glee Clubs and Orchestra.

The winning of top rating in its class by our band in the Eastern Massachusetts Music Festival held in our town on May 11.

The signal success of our hockey team in winning both the Bay State and Metropolitan Hockey Championships.

The winning of the Massachusetts indoor and outdoor 100-yard dash, Class V, championships by John G. Buckley.

The outstanding work of our graduates in higher institutions of learning, particularly in Brown, Boston University, Harvard, Smith and Syracuse.

The high rating obtained by members of the Class of 1946 who participated in a nation-wide scholarship contest

The large number of members of the class of 1946 who, in spite of trying conditions, were successful in getting into college.

Pupil Participation in the Community

Senior High School pupils assisted in the pre-school age census conducted by the School Department, and helped in the traffic survey sponsored by the Board of Selectmen. During the year, members of the Commercial Department did work for the Dental Clinic, the Public School Association, the Community Council and the Red Cross.

Beyond the Community

Girls from the school entertained disabled soldiers at the Cushing Hospital.

Members of the French classes collected and packed school supplies and food for needy children in Lorraine, France.

The school, through its Student Council, became a foster parent to a child in Belgium for one year by appropriating a sum of money sufficient in amount to pay for his clothing and food for that period of time.

As a result of a careful study made by a committee composed of a pupil, a layman, several administrators, and a number of teachers, the Program of Studies was revised to meet present conditions. The work of the committee will continue, and without doubt, further revisions will be made in keeping with current trends and needs.

After two years of careful study a committee of Junior and Senior High School English teachers produced an excellent course of study in their field which now serves as the guide for work in that department.

Health

The support given the health program in our schools is very poor in comparison with that given schools elsewhere throughout the state. Our nurse has no office of her own and must try to serve the needs of at least twice as many children as should be necessary.

Despite severe handicaps, every elementary pupil was examined by either Dr. J. Walter Schirmer or Dr. David Mann, with the commonest defects found having to do with teeth, throat or posture. All elementary pupils from grade three through grade six had audiometer tests, while the Massachusetts Vision Test was given to grades one through six, grade nine, Senior High pupils at the request of a teacher, and all pupils needing a retest.

Pre-school examinations were given by family physicians and dentists to 139 children.

All school personnel, food handlers, and others working in the schools are given chest X-rays once in three years, the Norfolk County Hospital sending a portable X-ray machine for the purpose.

Teachers customarily observe children in their classes, sending them home when contagious disease is suspected.

The Health Department is asking parents to report illnesses on the first day, keeping at home any child who has a cold.

Once again the New Century Club has sponsored a dental clinic working with pupils in an attempt to maintain the health of each child.

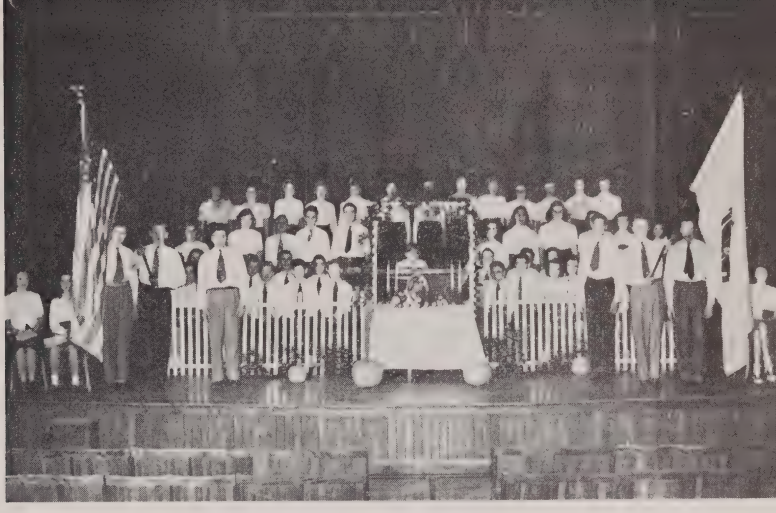
During 1946 "good posture and healthy teeth" were particularly emphasized.

Music Festival

On May 11 the Town of Needham entertained the Eastern Massachusetts Music Festival of the Massachusetts Music Educators' Association. The school children of our state dedicated this first festival since the beginning of the war to the returning veterans who gave so much to help make the future secure for our youth.

Twenty-nine bands, ten orchestras, thirty-five choruses, and fifty-five soloists and ensembles auditioned in the morning for ratings under the most notable judges the Massachusetts Music Educators' Association has been able to gather together for any one festival. Among the guests entertained at the noon luncheon were two servicemen from each participating town; the internationally known composer and arranger, Mr. William Arms Fisher, and his wife, the first president of the Massachusetts Music Festival Association; the judges, officers of the Association, and the local committees.

In the afternoon, all participating units joined in a grand parade. Each division was led by a high ranking officer of one



Needham Junior High — Thanksgiving Program

of our country's services. The day's activities culminated in a concert including numbers sung by a massed chorus of 1,500 voices accompanied by the Needham Senior High School Band, addresses by town officials, and selections by a massed band.

This was truly a day that Needham will long remember. Thanks go to all the people of our community, selectmen, school committee, merchants, and all who helped to make this festival a great musical as well as financial success. The net profits from the Festival were deposited in the Needham Public School Music Fund, which is to be used to further music education in the town. An alto clarinet, bass clarinet, two baritone horns, a French horn, alto saxophone, bass drum, and a pair of cymbals have been purchased and necessary repairs have been made on various school-owned instruments.

Insurance for Athletes

Physical education is for everyone, while comparatively few are sufficiently skilled to take part in interscholastic athletic competition and team sports. These few, however, render a very real service to the school and the community by creating and maintaining a healthy outlet for the energies and competitive spirit of the student body, by furnishing real entertainment for those interested in sports, and by holding high the ideal of physical fitness for all. As representatives of the school and community they merit support and protection. They should have equipment which will be a credit to those they represent and they should be insured in case of injury.

New England School Development Council

In the summer of 1945 superintendents of schools from all over New England met at Harvard University for the purpose of discussing how best to pool educational research findings and disseminate the information gained, to the end that the time lag between the discovery and application of important educational contributions should be very materially shortened.

Because there has been no effective co-ordinator and clearing house in this country, the time lag has usually been from 35 to 50 years! As a result of this meeting, the New England School Development Council was formed, an executive committee and officers were elected and a constitution written, discussed, modified, and finally adopted. At first the Harvard Graduate School of Education acted as host and shouldered a large portion of the organizational expense. In July, 1946, the Council moved on to a more secure operational base and dues were paid in at the rate of ten cents per pupil or $300 whichever was lower, except that the minimum charge for the smallest systems was $50. During 1946 superintendents were members representing their various communities. Henceforth the membership is to be vested in the community and not in the superintendent and lay participation in educational problems is to become standard procedure.

Needham has been represented from the outset and is one of thirty-seven sustaining communities. Research is now under

Needham High School — Newspaper Group

way in several fields of importance and reports have already been made on such things as school housing, the thirteenth and fourteenth years, public understanding and improvement of education, and so forth.

Returns to the Town

Few people realize that substantial returns are made to the town through its School Department. In 1946 the amounts turned in or due the town are the equivalent of more than a dollar on the tax rate. It may be understood from examination of the accounts listed below.

Part I, Chapter 70, General Laws		$20,719.05
Division of Child Guardianship Juvenile Training	$330.18	
Non-resident Tuition	326.52	656.70
Needham School Activities		
Manual Training	$117.46	
Breakage (Chemistry)	68.00	
Telephone Tolls	75.16	
Cafeterias	1,970.90	
Use of School Buildings	762.00	
Refund to Salary Accounts due to Contributory Retirement	53.96	3,047.48
From State on account of Vocational Tuition		2,312.38
From Court Action		66.00
		$26,801.61

Report Cards

While the philosophy that children should be spared failure where possible is not criticised, sharp issue is taken with the thought that the report card grade is the way to prevent failure. The grade is simply a report of achievement and should not be confused with the achievement itself. It is true that one may be concerned incidentally with the report because it is an indication of relative achievement but not because it is intrinsically an end.

The way to spare a child from failure is to give him things to do which are within his power — tasks for which he is ready. Steps have been taken in that direction through raising the kindergarten entrance age, and emphasizing reading readiness as discussed in the report on the elementary grades. The only purpose of a report card should be to tell the parents and the child himself how his achievement compares with that of his fellows or with other children of the same age or grade.

To fulfill this purpose better, report cards at all levels have been changed. The parents of kindergarten children will receive one or two informal reports a year telling how the child is developing socially, emotionally, and in readiness for more formal school work. The parents of the child in grades one and two will receive three reports each year showing relative scholastic achievement and social development. There will be four reports for children in grades three through six and these will be more specific regarding scholastic achievement, which will be graded on a five-point scale. Social growth, which cannot be measured as objectively, will be reported on a three-point scale. General attitudes and work habits will be reported on a three-point scale through the Junior High School, while relative scholastic achievement will be recorded on a five-point scale with the generally accepted letter designation. Scholastic achievement only will be reported in the Senior High School on the same five-point scale as in the Junior High School.

Maintenance Staff

During 1946 there was spent on labor for upkeep, repair, replacements and alterations approximately $17,500. This does not include the cost of materials used and is exclusive of certain highly technical equipment repair, and work performed by the Department's own two men. We have nine buildings with a total value of about $1,800,000. While it is true that it would not be practical to try to do some of the maintenance work with the Department's forces, an analysis shows that about two-thirds of the heavy maintenance work does not require unusual skills or equipment, highly technical knowledge or special license. This unspecialized work took perhaps 100 man weeks — at a total cost of about $12,000 or about two man years. Most of this work could have been done with no interruption of school work and two competent men giving full time to maintenance would cost the town perhaps $5,200 a year. Even allowing $1,500 to $2,000 for equipment, it is difficult to conclude that an increase in the maintenance force cannot be afforded. With an alert maintenance crew large enough to keep up with repairs, many items which are now major problems could be handled in the incipient stage at much less expense.

School Lunches

When the Junior and Senior High Schools were built provision was made for serving hot lunches. It was an excellent idea be-

cause it not only made it possible to give growing boys and girls a hot lunch, but it also shortened the school day, making possible all the extracurricular activities which are so much a part of growing up — everything from basketball or the school publication to piano lessons and mowing the lawn or delivering papers. These things are important.

The same consideration was not given to the younger brothers and sisters. Because it is just as essential that they have hot balanced meals at noon and a chance for play, or dancing lessons, or chores, too, a beginning has been made by serving lunches at the Stephen Palmer School to bus children, and those who walk considerable distances. The start was made at the Stephen Palmer School because it is the largest of our elementary schools. This beginning has met the approval of all who have been affected, but it is just a beginning — it furnishes a meal for a fraction of the pupils but it doesn't shorten the day for anyone.

It is hoped that a full lunch program may be set up for all elementary schools in 1947. Once such a program is set up, it is self-supporting. While there are administrative details and physical plant difficulties, particularly with respect to the Harris School with its lack of either a basement or an assembly hall, plans have been worked out to handle the situation, and the only obstacle is the initial expense.

Staff Meetings

Teachers meetings, small group, building or general are part of the normal procedure in all school systems. Something far less common is the staff meeting which includes the School Committee. During the year just passed, a beginning has been made to bridge the gap. On two occasions, general meetings have been held attended by all principals, the elementary supervisor, the guidance director, the Committee and the superintendent — meetings with no particular agenda, called for the purpose of fostering mutual understanding and discussing common problems. On several occasions, committees of teachers or janitors have met with the School Committee to discuss specific problems. It is planned to continue these meetings with the hope and expectation that mutual understanding will further the common cause of education.

Teachers' Salaries

Recently teaching has been so unattractive, in comparison with other occupations requiring equal or less training, that

thousands of teachers have left the profession and other thousands who might have been recruits to it have gone into other fields. In 1946 the teachers colleges of Massachusetts graduated 197 trained teachers, not one-seventh as many as were needed. The record in other states was comparable. Good teachers were never a drug on the market; now they are harder than ever to find, and they cannot be mass produced. It takes a minimum of four years to train one, and at the very best it will be five to eight years before there can be enough trained people to serve as replacements. This situation can only be corrected by making teaching attractive as a career. Everywhere communities are bidding competitively for the limited supply of qualified teachers.

STATISTICS OF ENROLLMENT

October 1, 1946

Elementary Schools

	K.	I	II	III	IV	V	VI	Sp.	Total
Stephen Palmer School	94	84	74	77	82	57	120	..	588
Harris School	59	46	44	54	36	51	...	..	290
Carter-Avery School	51	37	42	37	39	50	49	5	310
Dwight School	19	20	21	22	22	14	16	..	134
Eliot School	9	9	13	7	12	12	...	..	62
Totals in Elementary Schools	232	196	194	197	191	184	185	5	1,384

Secondary Schools

	VII	VIII	IX	X	XI	XII	P.G.	Sp.	Total
Junior High School	219	160	194	...	...	...	...	..	573
Senior High School	...	...	...	216	181	155	2	1	555
Totals in Secondary Schools	219	160	194	216	181	155	2	1	1,128
Total in All Schools	...	...	...	...	...	...	...	..	2,512

Town Clerk

Marian S. Peterson — *Town Clerk*

	No. of Employees	Budget	Expenditures
1945	2	$2,972.50	$2,800.32
1946	2	5,710.97	4,990.61

The Town Clerk's duties are varied and are for the most part specifically prescribed by State Statute and Town By-Law. The Town Clerk is the recorder of the vital statistics of the town and as such the office reflects the trends and tides of community life as a whole. Marriages, births, and deaths are recorded here and licenses are issued for many purposes.

As Clerk of the Board of Registrars of Voters, the Town Clerk is charged with compiling the voting list and street listing and with taking the census at appointed times. During the past year the largest non-presidential year election in the history of the town was held. Total registration was 8,270. The total vote cast was 6,622, and it is interesting to note that as in a number of previous elections the female vote exceeded that of the male vote, the final tabulation showing men, 3,168 and women, 3,454.

A substantial increase in the Town Clerk's budget and expenditures during 1946 was chiefly occasioned by the fact that during the year for the first time the Town Clerk was paid on a straight salary basis, all fees collected by her being turned over to the Town. Previously the position had carried a small salary but the fees collected had been retained by the Clerk.

VITAL STATISTICS	1945	1946
Needham resident's births	241	307
Marriages	151	211
Deaths	132	154
Receipts:		
Dog licenses	$2,927.80	$2,904.00
Hunting, fishing, trapping licenses	1,117.75	1,965.00

Veterans' Housing

Raymond L. Bond, *Chairman*

Committee Members

John V. Phelan
John B. Moseley
Harold B. Putnam, Jr.
A. Sterling Holt
Carleton D. Morse
Arnold Mackintosh
Nicholas A. O'Brien, Jr.
Project Manager, **Edwin D. Keyes**

Budget: $50,000 **Expenditures $19,504.24**

The Needham Veterans Emergency Housing Committee was created to act during this tremendous housing shortage and procure in the shortest time possible dwelling accommodations for as many of our Veterans as urgent need necessitated.

Through the Federal Emergency Housing Administration 24 units were obtained and erected on the Norris Farm, $60,000 being spent in connection therewith by the Federal Government in addition to that expended by the town. These units were immediately occupied to capacity by veterans with families. This only partly fills the need as more than 140 applications from veterans desperately in need of dwelling space were received.

Plans are being studied but no present solution is in sight for the relief of the condition now existing

Veterans' Housing

Veterans' Services

Francis J. Stanwood, *Agent*

	Employees	Budget	Expenditures
1945	2	$32,290.00	$22,543.51
1946	2	29,761.55	18,790.98

Expenditures	State Aid	State Military Aid	World War II Allowances	Soldier's Relief	Totals
	$663.00	$1,240.35	$679.76	$16,207.77	$18,790.88

DUTIES UNDER THE LAW

State — Administration of all activities of Veteran Legislation, covering over 100 Laws, but chiefly from Chapter 115, except for Military Aid; State Aid; and War Allowance expenditures, these being subsidized in whole or in part by the State and administered by the Commissioner of Veterans' Services of the State. Other forms of relief are under this department.

Federal — Assistance to the Veteran and dependents who are qualified applicants for any U. S. Government benefits.

Effective January 1, 1947, all State Veteran activities fall under the direction of the State Commissioner of Veterans' Services.

In addition to all other duties this department copies and records all discharges and other separation papers.

Glover Memorial Hospital

John MacGregor, *Chairman*

Trustees

Allan M. Cate, William Mitchell, M.D., L. Charles Donohue, M.D.
Helen I. Linane, R.N., *Supt.*

	No. of Employees	Budget	Expenditures
1945	18	$66,079.21	$61,145.09
1946	25	73,422.07	66,220.35

The Glover Memorial Hospital is the town hospital and renders its services to all patients of Needham doctors. The majority of its patients are residents of Needham and such patients as come from surrounding towns like Dover, which has no hospital, pay an extra charge of $1.00 per day. At present the hospital has 24 beds and 10 bassinets and despite its small size has staff and equipment that would do credit to a much larger hospital.

The constantly increasing need for more room and increased facilities has now become acute. Needham must prepare to supply, in large part at least, her own facilities. Hospitals in neighboring towns are crowded to capacity. The recent Boston survey shows a shortage in the Metropolitan area of 6,000 beds.

Despite the present high cost of building and shortage of materials, the Trustees recommend an immediate addition to the hospital as an imperative need and are hopeful that before the close of 1947 the hospital will have been able to double its present facilities. They also have recommended to the Selectmen that the Board of Trustees be increased to nine members during the period of the Building Program.

During the past year, alterations have been kept at a minimum with the proposed addition to the hospital in mind. However, new bedside lamps were purchased and the furniture generally repainted making the wards and rooms much more attractive.

Despite many handicaps, the past year was a busy and successful one at the hospital. Four hundred twenty-three surgical operations were performed. Life began 171 times and there was not a single maternity death. The average stay in the hospital was eight days and 46,986 meals were served at an average cost for food of 24½c per meal.

The Clinical Laboratory made more than 5,000 tests during the year and added to its equipment a new colorimitor which has been most useful in making blood tests and for blood chemistry generally.

The following statistics showing the work carried on in the hospital for the past year indicate the volume of its labors but hardly serve to portray adequately the emergencies that have been met, the suffering alleviated, and the lives saved during that period.

Number of patients admitted	837
Number of Outpatients	195
*Number of Births	171
Caesarean Operations	3
Medical Cases	126
*Surgical Operations (major)	142
*Surgical Operations (minor)	179
Surgical Operations (Tonsil and Adenoid)	102
Accidents — Included in outpatient count	113
Total number of patients days (adults)	5,643
Total number of patients days (infants)	1,788
Average stay in Hospital	8 days
Average patients per day	15
Total number Blue Cross Patients	385
Total number of adult deaths	17
Maternity deaths	0
Children	0

*In several cases more than one operation was performed under one admittance.

Laboratory — Total number of examinations made in our Hospital Laboratory during the past year were as follows: —

House patients	2,966
Outpatients	2,531
Total (not included in the above count)	5,497

Hospital Operating Room

Public Welfare

Sallie M. Richards, *Chairman*
Owen A. Thomas **Meyer J. Gordon**
Livingston H. Lomas **William A. Mann**

	Employees	Budget	Expenditures
1945	3	$65,210.33	$54,242.87
		U. S. Grant 24,812.56	U. S. Grant 24,812.56
1946	3	66,089.02	59,379.83
		U. S. Grant 25,799.75	U. S. Grant 25,799.75

Dependent Aid cases totalled 27 (all unemployables) as compared with 25 in 1945. Relief given under the laws relating to Aid to Dependent Children totalled 14 as compared with 15 in 1945. Old Age Assistance cases totalled 123. There were 117 in 1945.

The 1946 budget as voted by the Town Meeting was as follows:

Dependent Aid	$9,000.00
Old Age Assistance	40,000.00
Aid Dependent Children	12,000.00
Salaries	3,894.02
Expenses	1,195.00
Total	$66,089.02

During 1946 the State Department of Public Welfare has allowed an approximate increase of 13% on food, clothing, fuel and light in all categories of relief.

Expenditures authorized by the Board were as follows:

	Expenditures	Minus Federal Grants	Net
Dependent Aid	$7,579.32	.....	$7,579.32
Old Age Assistance	59,283.56	$22,111.60	37,171.96
Aid Dependent Children	12,311.11	2,288.40	10,022.71
Salaries	4,942.75	1,399.75	3,543.00
Expenses	1,057.24	.....	1,057.24
	$85,173.98	$25,799.75	$59,374.23

Relief Expenditures 1940-1946

	Dependent Aid	Aid to Dependent Children	Old Age Assistance
1940	$23,722.91	$11,532.30	$48,740.22
1941	19,303.47	12,133.80	50,022.73
1942	15,233.06	14,162.07	54,754.46
1943	10,591.92	14,129.54	56,168.37
1944	8,972.39	13,970.00	51,653.25
1945	7,412.33	12,004.01	54,188.77
1946	7,579.32	12,311.11	59,283.56

Recreation

Frank Bell, *Chairman*

Helen B. Richwagen
Vice-Chairman

Henry D. Hersey
Rep. from School Committee

Beatrice A. Wood
Secretary

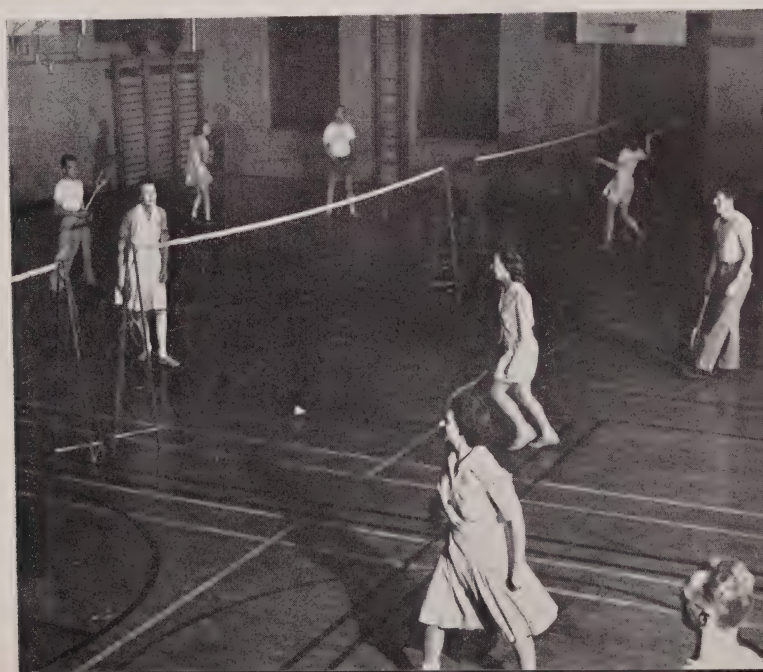
Amos H. Shepherdson
Rep. from Memorial Park Tr.

	Employees	Budget	Expenditures
1945	30	$7,300.00	$6,338.20
1946	32	9,820.30	9,092.63

The General Laws of Massachusetts give the town permission to use land and buildings for playgrounds and a recreation center. Under this authority the Recreation Commission operates to further recreation and sports in Needham.

During the year 1946 the Recreation Commission sponsored and supervised play at the various playgrounds, varying in activity from Baseball to Arts and Crafts. It conducted classes at Rosemary Beach and saw to it that the bathers were safeguarded in their swimming activities. As a result of the activity here from the period of June 11 through September 2, registration fees were received and turned over to the town amounting to $1,239.00, in spite of a reduction in the charge for a season pass from $1.50 to $1.00 in 1946. Approximately 1,700 people per week took advantage of this facility.

Recreation — Badminton Class



Needham — Newly Formed Riverside Group

In addition to outdoor activities a Junior Bowling League was conducted, Hallowe'en Parties were held for all the children of the town, a Basketball League was sponsored at the Junior High School and Badminton Tournaments at the Senior High School. Other recreational activities included classes in hooked rug making, woodworking, metalcraft, plastics; as well as a chess club, a gym team club, a Community Chorus, and a Community Orchestral Society. A Teen-Age Canteen was held at the Unitarian Church and a Recreation Centre opened in North Needham, all of which were well attended and, we believe, appreciated.

The following recommendations are made for 1947:

(1) That the grading of the Cricket Field be completed. The section near the Hockey Rink is unsightly and could be converted to an excellent athletic field.

(2) The town land in East Needham, which was supposed to be a playground, be cleared, graded and turned into a satisfactory playground.

(3) The land adjoining the Riverside School be cleared and converted into a playground.

Memorial Park

T. James Crossman, *Chairman*

Samuel D. Low — Amos H. Shepherdson

James H. Whetton — P. Bernhardt Richwagen

	Employees	Budget and Special Articles	Expenditures
*1945	3	$16,825.71	$15,529.52
*1946	3	13,442.69	8,778.80

The year 1946 saw the completion of the draining, finish-grading and seeding of approximately 100,000 square feet of area. This makes possible two complete football fields, two complete baseball fields, with ample room for a softball diamond and a small baseball diamond for the younger children. The rough grading of the 200-yard straight-away was also completed. Because of this new work, it was necessary to postpone until next year the installation of horseshoe pitching pits, which were requested by the Recreation Commission.

The Athletic fields had more use during 1946 than in any previous year. In addition to the use of them by the High and Junior High Schools for their athletic teams, three other organized teams availed themselves of the facilities provided by the town. The American Legion Junior Baseball Team played 17 games during the summer and the Catholic Youth Organization 12 games. The Needham Merchants Football Team, made up largely of returned veterans, played 9 games on Sunday afternoons, winning 8 and losing 1. The Recreation Commission played interplayground baseball games during the summer and held their final exhibitions on the Park.

One of the largest events ever held at Memorial Park occurred in May, when the Needham High School entertained the Eastern Massachusetts Music Festival. A competition of 40 bands, orchestras, choruses and soloists was held in the morning. The Legion House was used as headquarters and the colorful parade of the afternoon was reviewed from there. The parade finished on Memorial Park where Drill bands competed for prizes.

It was impossible to construct the Hockey Rink as planned because the cost of labor and materials nearly doubled the estimates upon which we based our appropriation of $4,600.

The excellent condition of the Park bespeaks the ability and interest of Mr. Harold Pike as Superintendent.

*Much of the work was done by contract.

Board of Health

David E. Mann, M.D., *Chairman*
Kenneth Christophe, M.D., *Secretary*
Leslie B. Cutler

	Employees	Budget	Expenditures
1945	5	$28,252.88	$25,098.23
1946	5	28,599.26	25,923.78

Duties Under the Law

By virtue of the provisions of Chapter 111, Section 31, of the General Laws of the Commonwealth, boards of health are empowered to make reasonable health regulations. Duties of the health department include isolation and quarantine of certain communicable diseases, milk quality control, supervision of food establishments and general sanitation. The Board of Health issues permits for keeping cows, goats and swine and for transporting garbage, rubbish, etc. Licenses are issued for selling milk, oleomargarine, alcohol and for maintaining recreational camps. The Board contracts for garbage collection.

Program Covered During the Year

In carrying out its duties the department assists in the X-ray program of the Massachusetts State Department of Health, both in schools and industrial establishments. It gives protective injections against diphtheria to infants and children at the annual clinic, and anti-rabic immunization at the dog clinic. It inspects local dairies and tests samples of milk. It makes regular sanitary inspection of Needham restaurants for bacteriological content of utensils. During the swimming season, Rosemary Lake water is tested regularly and during the past season these tests showed the lake to be of excellent quality for swimming purposes. It likewise supervises garbage collection and contracts for the service. Under Board of Health supervision the Public Works Department carried out an extensive mosquito abatement program during 1946.

Statistics for 1946

Communicable Diseases Reported	482
Total Number of Births (1945)	241
Total Number of Deaths	153

Recommendations

1. Study the dental needs of Needham school children.
2. An incinerator for garbage and rubbish.
3. The construction of a pumping station and extension of sewer system throughout town.
4. That the mosquito control program of the department be continued.

Recreation — Woodworking

Planning Board

Walter R. Clarenbach, *Chairman*

Carleton D. Morse — **Arthur W. Rohn**
Paul V. Nickerson — **Herbert L. Moore**

	Employees	Budget	Expenditures
1945	None	$350.00	$334.96
1946	None	562.00	417.17

The activities of the Planning Board for the year 1946 can be divided into four classifications:

First — Matters Affecting Zoning.

There have been the usual number of requests for zoning changes, exceptions and information and, as in the past, the Board has been guided in its decisions by the realization that Needham is a community of homes and that the great majority of our citizens want to utilize the maximum protection of the Zoning Laws to keep it so. In a number of cases there were requests for exceptions from the Zoning Laws which were referred to the newly created Zoning Board of Appeal. In each case the Planning Board has made recommendations to the Board of Appeal and these recommendations and their decisions have been more liberal than usual where the creation of additional housing units to meet the shortage was involved.

Second: Subdivision Hearings.

Two years ago the Board received from the Town Meeting authority to require developers to construct streets and install water and drainage facilities in new developments. With the resumption of building this year we have noted a marked tendency to build on streets already laid out, constructed, and in most cases provided with water and drainage. This has meant considerable saving to the town as under the old regulations these facilities would have been installed in new subdivisions at the expense of the town which would also have been faced with the expense of snow removal, etc. We believe that normal new house construction in the town for the next two or three years can be taken care of, in large part, by vacant land abutting on constructed streets, by which time we can hope that the present material and labor shortages will have been corrected enough to allow the opening of new areas.

Third: New Projects.

Each year the Board has had under study some form of civic improvement, in recent years largely the acquisition of park and. This year the Board has been studying the question of "off-the-street parking" and hopes to have ready for presentation to the next annual town meeting a definite plan.

Fourth: The last five years the Board has done its best to follow the instructions of the Town Meeting of 1941 that we should annually submit a report summarizing the proposed capital expenditures for five years ahead. During the War years when the construction of new buildings and facilities was prohibited, it was obviously impossible to forecast more than a year or two ahead. During the last two years, certain projects which we had scheduled were started forward by the Town Meetings but rising costs and material shortages have made impractical any actual construction. We feel that any forecast of costs which can be made at the present time would be of no value and inasmuch as practically all of the capital expenditures forecasted last year are still incomplete, the Board wishes to re-submit its last year's report on this subject excepting the cost forecast.

Pilgrim Road — Showing New Road Construction

Law

Henry W. Hardy, *Town Counsel*

	No. of Employees	Budget	Expenditures
1945	0	$2,500.00	$2,075.00
1946	0	2,850.00	2,256.67

Upon Mr. Hardy's return from service with the United States Army, Horace P. Moulton, Esq., graciously tendered his resignation as Town Counsel. Mr. Hardy was then reappointed to the position by the Board of Selectmen effective January 1, 1946.

During the current year, the Town Counsel has attended meetings of the Board of Selectmen, has rendered numerous legal opinions, both verbal and written, to Town Officers, boards and committees, and has prepared deeds and other legal documents. The articles and motions for two Town Meetings have been prepared. Several claims of the town for reimbursement for hospitalization have been collected, in whole or in part. The Town Counsel has appeared before several State boards and legislative committees on town business. A suit against the City of Cambridge for welfare reimbursement was settled before trial for the amount claimed. Two Land Court proceedings to foreclose tax titles have been concluded. A number of claims against the town have been investigated.

As of December 31, 1946, there are no legal actions pending against the town.

Under Article 68 of the 1946 Town Meeting, the Town Counsel was authorized and directed to compile and have published the By-Laws of the town, and such rules and regulations as have the force of law. No compilation had been made since 1924. The compiling of the By-Laws has been completed, as has also the putting together of most of the rules and regulations. Certain omissions in the By-Laws came to light in the process, as, for example, there are no By-Laws governing the Glover Memorial Hospital. Remedial articles will appear in the 1947 Town Meeting Warrant and the printing of the compilation should be postponed until the Town Meeting has acted on these articles.

Police

Thomas H. Welch, *Chief*

	Employees	Budget	Expenditures
1945	21	$64,999.65	$60,240.31
1946	21	67,390.18	63,471.43

The record of crime for the year approximates that of 1945 both in the number of arrests and in the types of crimes committed. In 1946 there were 116 arrests as against 104 in 1945.

There was not a single Needham child taken to court on a juvenile complaint in 1946. A few cases were brought to the attention of the police but these were happily adjusted outside of court by an understanding and sympathetic police officer.

The automotive equipment of the Police Department consists of three cruising cars, one motorcycle, an ambulance, and a combination ambulance and patrol wagon.

In 1946 one of the oldest cruising cars, which had been run over 85,000 miles, and a 1941 motorcycle were traded for a new DeSoto cruising car and a new Harley Davidson motorcycle. The department maintains a well-equipped 1941 Cadillac ambulance for use in any emergency and as a conveyance to carry the sick to and from the hospital. This service is available on request by any doctor and is used a great deal by the townspeople.

Two-way radio equipment is maintained on cruising cars and the ambulance, and a one-way radio on the motorcycle. The value of the radio communication system is a most effective aid for quick apprehension and prevention and control of crime. The department's Police Teletype connects with all neighboring towns and cities and this facility allows the work of our department to be closely co-ordinated with Police systems throughout the country.

With the co-operation of the Board of Selectmen and the Town Finance Committee, Chief Welch attended the National Police Academy at Washington, D. C., and was graduated with a splendid rating. The National Academy is conducted by the Federal Bureau of Investigation and its graduates are groomed in the most modern methods of police work. Chief Welch and other Academy graduates from neighboring towns have plans to start a similar school that all police officers may attend.

Needham Fire Department

Needham Police Department

Fire

Richard M. Salamone, *Chief*

	No. of Employees		Budget	Expenditures
1945	Perm. 16	Call 18	$59,026.72	$58,132.37
1946	Perm. 20	Call 18	73,848.30	70.306.08

Fire Departments have two essential functions, fire fighting and fire prevention.

On the fire fighting side, despite an increase of alarms this year the town continues to enjoy a low fire loss. There were 468 fire alarms during the year, an increase of 118 over 1945. The department continued Mutual Aid protection with the surrounding cities and towns.

Four new permanent men were added in 1946 in order to reduce the working hours from 84 to a restricted 70 hours per week. The new men were trained and regular drills were held during the summer months for all members of the department.

On the fire prevention side, regular inspections were made during the year of all classes of buildings in the town. This work is considered so important that such inspections as could not be made during regular hours due to limited personnel were made by members of the department during their time off.

The Resuscitator shown in use (at the top of the opposite page) was acquired by the department two years ago and the lives of a number of citizens of the town have been saved through its prompt and efficient use. It is chiefly used in cases of gas and smoke inhalation, but has also been used for babies or other persons suffering from lack of oxygen or in danger of suffocation.

The fire department at the present time has the following equipment, a ladder truck, a 1,000 gallon pump (in the Heights station) a 750-gallon pump, a 500-gallon pump, a brush fire wagon, fire alarm truck and Chief's car.

The sum of $77,500 was voted at the last Town Meeting for the construction and equipment of a new fire station at the Heights, but that project has been postponed due to increased building costs and shortages of materials.

Recommendations for the year 1947:

1. Purchase of a new and additional ladder truck;
2. Purchase of a new and additional brush fire truck;
3. Replacement of Chief's car;
4. Appointment of 12 more permanent men.

Public Works

Lester C. Hollis, *Superintendent*

	Employees	Budget	Expenditures
1945	57	$362,865.09	$192,671.39
1946	62	519,600.08	397,481.17

The duties of this department embrace the construction, maintenance, and operation of such important functions in the life of the community as the water supply, the sewage system, and the public ways. The department's engineering division supplies all surveys, plans, designs and specifications necessary for the construction of new projects and the maintenance of established utilities.

Not too well known is the fact that our Needham water supply is derived from three different sources. Station I is located off Dedham Avenue and consists of two dug wells. Station II is located on Great Plain Avenue and comprises fifty driven wells. Station III is located off Charles River Street and consists of two gravel-packed wells. From these different wells is pumped an average daily consumption of 915,000 gallons. A recent survey by the State department of Public Health rates our water supply among the best in the Commonwealth.

Beaufort Avenue (Before)

Beaufort Avenue (After)

Public Works Sewer Division

This department supervises and maintains a sewage system more than 23 miles in length, serving an area of 1.23 square miles and ours is a growing system with many more miles of service planned by the Superintendent.

The town has 58.28 miles of public ways to be maintained. The work of the department includes the building of new streets and sidewalks, constructing drains and the planning for street illumination. Not least of the department's responsibilities is that of snow and ice removal in the winter months.

In the budget of the department are to be found such diversified items as Forestry, Moth Supervision, Dump Maintenance and Park Supervision, all bespeaking for the scope of departmental interests and the versatility of the superintendent.

During the past several years the work of this department has been handicapped by worker shortage and for lack of materials. This situation has held back many of the Superintendent's plans for increased service although a high standard has been maintained in all the services.

Assessors

A. Sterling Holt, *Chairman*

Earl W. Richwagen, *Secretary* **Arthur Godfrey,** *Principal Assessor*

	Number of Employees	Budget	Expenditures
1945	2	$10,785.54	$9,100.38
1946	2	11,295.82	$9,698.63

It is the responsibility of the Board of Assessors to assess property and polls for tax purposes to supply the funds needed for the operation of the town's services. This involved the evaluating of real estate at its "full and fair cash value;" the evaluating of personal property, such as furniture, fixtures, stock in trade, livestock, and the distribution system of public utilities; the preparation of warrants for excise taxes on motor vehicles; and warrants for sewer, paving, sidewalk and street improvement apportionments; and the assessing of polls on all males 20 years of age and over.

As is shown on the next page, the Assessors fix the tax rate each year on the basis of raising the necessary monies to cover the Town's Budget as well as certain State and County assessments.

In the year 1946 more property was sold or transferred than in any year in the history of the town. This together with the subdivision of large areas, the accelerating building program and increased construction of sewers, drains and streets, will serve to make the year 1947 a very busy one for the Board of Assessors.

Because of the very rapid growth which we are now witnessing, it is the unanimous opinion of the Board of Assessors that any expenditures for capital outlay should be well planned. The growth of the town is going to reflect itself in increased budgets in all departments. Therefore, in order to maintain a desirable tax rate, each capital outlay should be carefully considered and planned with an eye to its effect on what promises to be an increasingly higher tax rate if present conditions continue.

1946

Town Budget and State and County Assessments

Town Appropriations (Voted by Town Meeting)	$1,293,139.60
State Tax and Assessments (Levied by State to help defray cost of State government)	45,840.69
County Tax and Hospital Assessments (Levied by County to help defray county expense)	41,864.76
Overlay (An amount of money granted by Legislative action to Boards of Assessors to take care of exemptions and abatements)	12,633.31
Total	$1,393,478.36

Estimated Receipts

Town (All revenue accruing to Town — such as from Water Department, Hospital, Excise Tax, etc.)	$200,932.03	
Income Tax (Collected by State and returned to the Town)	81,942.15	
Corporation Tax (Same)	48,822.91	
Gasoline Tax (Same)	19,820.49	
Meal Tax (Same)	1,675.30	
Total	$353,192.88	
Available Funds (From Excess and Deficiency Account; Operating Surplus from previous years)	179,067.28	532,260.16
Amount to be raised by taxation on Poll Taxes, Personal and Real Estate Taxes, (levied and collected by Town)		$861,218.20
Tax Rate $31.00 per $1,000.00		
Poll Taxes, 4,823 at $2.00 each (levied against all males, 20 years and older, with certain exception)	$9,646.00	
Personal Property, $1,404.637 x $31.00 (Taxes levied against personal property)	43,543.75	
Real Estate, $26,065,150 x $31.00 (Taxes levied against real estate)	808,019.65	
Fractional gain (Accumulation of items in the Commitment Book ending in one-half cent)	8.80	$861,218.20

Treasurer and Collector

Arnold Mackintosh, *Treasurer and Tax Collector*

	Employees	Budget	Expenditures
1945	2	$8,843.33	$8,398.53
1946	2	9,254.00	9,091.36

The duties of a Town Treasurer are defined in G. L. Chapter 41, Section 35 and in brief are "He shall receive and take charge of all money belonging to the town, and pay over and account for the same according to the order of the town or of its authorized officers."

Under Section 12 of the Town By-Laws the Collector of Taxes shall also be Town Collector, and as such it is his duty to collect not only taxes, but all accounts due the town.

Reports of the Treasurer and Collector in detail are on file with the Board of Selectmen.

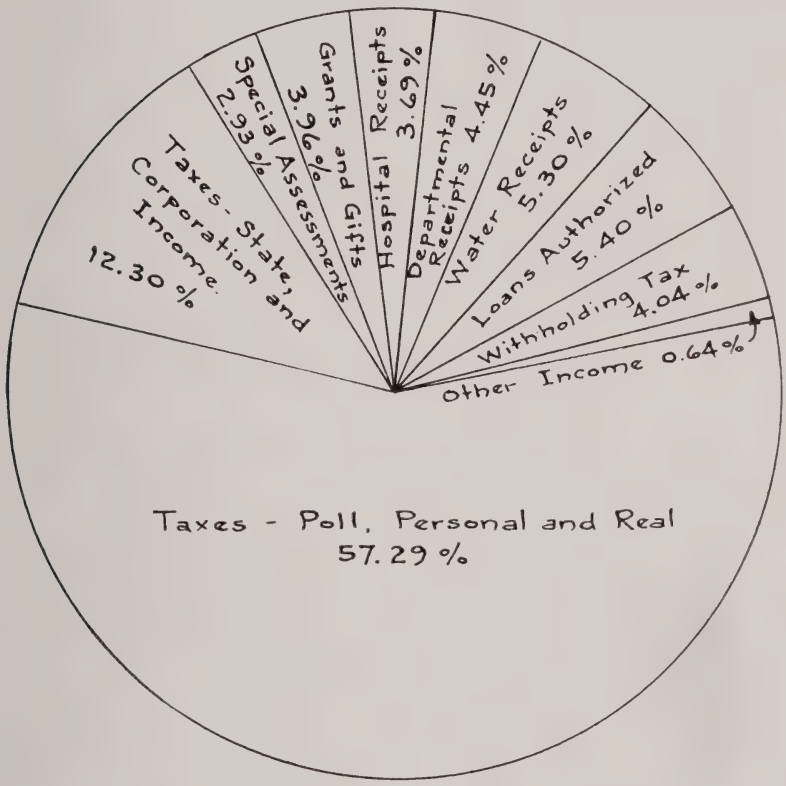
A town, unlike other Corporations, has no working capital, and unless it has a substantial surplus it is necessary to borrow for current expenses in anticipation of tax collections. The reason for this is obvious. We start in January to spend our appropriations but do not collect the bulk of our taxes until October. The financial situation of the Town of Needham has been such that for the past three years it has been unnecessary to borrow. The principal reasons for this are, first, small capital expenditures, and second, a substantial surplus or "Excess and Deficiency Account."

The "pay as you go" policy helps keep the tax rate down. In 1929 the town paid $22,899.30 for interest on temporary loans, in 1946 nothing. In 1931 our bonded debt was $1,296,500.00 and the cost for interest was $52,016.25. Bond payments in 1931 were $104,500.00. Our bonded debt on December 31, 1946, was $209,500.00 including $15,000 borrowed in 1946 for Veteran's Housing, $15,000 for Sewers and $50,000 for Streets. Interest cost for 1946 was $5,190.00 and bond payments were $28,500.00.

These statistics are given to show the value of operating on a cash basis.

All taxes prior to 1946 have been collected and as of December 31, 96.63 percent of the taxes for 1946 have been paid in full.

We have on our books 9 tax titles totaling $1,313.02 and as a result of foreclosing tax titles we own land with a book value of $3,673.37.



Where the Money Came From in 1946

Board of Selectmen

George M. Pond, *Chairman*

George A. Potter, *Vice-Chairman* Ralph H. Gray, *Secretary*

	Employees	Budget	Expenditures
1945	1	$4,386.80	$3,631.50
1946	1	2,718.90	2,598.90

The past year, as had been anticipated, was one of re-adjustment from war requirements and restrictions to normal town functions. Unforeseen economic postwar conditions have retarded the expected acceleration of re-conversion which has been reflected, particularly, in the Public Works Program, necessitating considerable backlog of construction and installation to be let out under contract.

In view of the unsatisfactory market conditions as reflected in inflated values covering labor, materials and general construction, we recommend the suspension of all constructional operations for which appropriations have been made until such time as reasonable values and suitable materials are obtainable.

We urge that requests for appropriations covering new capital expenditures be deferred except where emergencies exist.

Your Board has given much time and study to the several budgets submitted by Department heads over which it has jurisdiction, and has eliminated many items of capital expenditures before submitting them to the Finance Committee for their consideration.

In order to maintain the proper services for an efficient and well-governed town, we are unanimous in recommending for all town employees such additional cost-of-living bonus as may reasonably adjust their respective incomes to meet the present day inflation.

The curtailment of unnecessary capital appropriations, as previously mentioned, should result in alleviating the taxpayers' burden and make possible the employees' readjustment remuneration and subsequent continued maintenance of necessary Town Services.

Your Board was very appreciative of the action taken by the Committee for the new fire station in the Heights when they rejected all bids because of the excessive costs and decided to await more favorable conditions before attempting construction.

During the year, your Board refused to appoint an architect to draw plans for a proposed new town garage because the members felt it was unwise to consider any building at this time. Several new streets were constructed and sewers installed this year, for which appropriations were made at the last Town Meeting, but we feel that such further constructions should be limited to sewer and water house-connections and extension of main lines to service new homes.

The following Committee appointments were made: Recreational Center; Transportation; Needham Veterans' Emergency Housing; Garden; Board of Appeals; Norris Farm Home; Hospital Building Advisory.

We desire to especially commend the Veterans' Emergency Housing Committee, the Transportation Committee and the Board of Appeals for their outstanding accomplishments and contributions to the town's civic progress.

Your Board took the initiative in the matter of veterans' housing and as a result Needham had the distinction of being one of the first towns or cities to make application for such housing.

Mr. John Phelan, Mr. Amos Nickerson and Mr. Roger Nutt were appointed to the Zoning Board of Appeals. As a result, this Board has taken many hours of work from the Selectmen's Office. In the forthcoming Town Meeting, the members will be asked to consolidate the Building Board of Appeal with the Zoning Board of Appeals, which should be done.

Two hundred twelve appointments were held with individuals or groups appearing before the Board; twenty-eight public hearings were held and ten special meetings of the Board were called.

A Traffic Survey Committee was appointed composed of public officials and representatives from various local civic organizations. In co-operation and conjunction with the Planning Board, this Committee is conducting a traffic survey.

The Town Hall has undergone major repairs making a desirable appearance outside and with reconstruction, together with up-to-date new lighting on the inside, is again suitable for public use.

The Board has gone on record with the County Commissioners as being opposed to the proposed widening of Highland Avenue from Great Plain Avenue to Webster Street. Strenuous objections from abuttors and home owners residing in this neighbor-

hood have been reflected in various protest meetings, petitions and letters. It is not the intention of the Board, as presently constituted, to make an entry in order to widen Highland Avenue to seventy feet until such time as the abuttors and the other inhabitants of the town have had ample notice.

Your Board is very proud that our Chief of Police graduated from the FBI School, after twelve weeks of instruction, in Washington. His graduation has not only brought prestige to the community among the other police departments in the Commonwealth, but will react favorably in the years to come to all citizens by giving the town a most thorough and competent police administration.

The new well, for which $40,000 was appropriated at the Town Meeting of 1944, is now in operation. The cost is considerably under the appropriation, the expenditure to date being $28,850, with only a relatively small amount to be expended. This saving was made by installing an electric, instead of a Diesel, engine.

In addition to the snow loader which was put into operation the early part of the year, delivery has since been made of a Walter Snow Fighter, which has already been put to good use. An Elgin Power Street Sweeper has recently been delivered.

During the year, various parcels of tax title property held by the town were sold and the money turned into the treasury, in accordance with Chapter 60 of the General Laws. There are still some parcels available and interested citizens should make inquiry at the Town Treasurer's Office.

Affirmative action by the Board, after much help and assistance from the Transportation Committee, permitted the local bus company to instigate bus service on two new routes for the convenience of our people.

Because managing the prudential affairs of the town has become so complex, it is the thought of your Board the town should give serious consideration to electing the Selectmen for a term of three years, instead of one. This would give a continuity of service which will be required if the town expects its administrative affairs to be properly handled.

Highlights of Committees

Needham Heights Fire Station Building Committee

Complete specifications and drawings were submitted for Public Bid and twelve contractors figured the plans. Bids were received on September 17, 1946. Five contractors withdrew without submitting bids for lack of firm sources of supply. Seven bidders submitted bids, ranging from $92,495 to $128,599. No contractor was assured of all materials and had included estimates for several necessary items. Each also used much "double time" for holding the labor to be used.

The Committee's investigation developed that pre-war costs of building were approximately 45c per cubic foot; that the town's appropriation was approximately 65c per cubic foot, and that the bids were approximately $1.00 per cubic foot.

The Committee feels that submitted prices were unreasonable, and made the following recommendations, which have been carried out: —

Firstly: To the Fire Chief: that arrangements for temporary garaging be made to cover any emergency at Needham Heights Station.

Secondly: To the Selectmen: that all bids be rejected, and that the plans be re-submitted for bidding at a more favorable time.

Special Committee on Disposition of Salvage Committee Fund

The Committee recommends that the sum of $7,484.80 raised by the Salvage Committee be set aside as a special fund and remain in the custody of the Town Treasurer for application against the provision of a permanent memorial to the Veterans of World War II.

The following two suggestions with regard to the type of memorial are offered: —

(A) Maintenance of room in Glover Memorial Hospital for Veterans of World War II.

(B) Erection of Memorial Bleachers on East side of Football and Baseball fields at Memorial Park.

The Committee is hopeful that the Town Meeting will appoint a Committee to study a suitable War Memorial to Vet-

erans of World War II, taking into consideration the foregoing suggestions.

Zoning Board of Appeal

In the period between April 29, 1946, and December 15, 1946, the Board held eleven hearing sessions and disposed of a total of twenty-two cases. Following the admonitions contained in numerous cases decided by the Supreme Judicial Court of Massachusetts, the Board has exercised its power to grant variances from the Zoning By-Law sparingly and has granted variances only in such instances and subject to such conditions as seemed consistent with the basic intent and purpose of the Zoning By-Law.

As the decisions of the Board are valid only when a full board of three members is present at a hearing, the present Board recommends the adoption of an amendment to be presented to the next Town Meeting, providing for the appointment of an associate member to serve whenever a regular member is unable to be present at a hearing because of illness or other good and sufficient reason.

Special Committee for Studying Voting Machines

At the first meeting of the Committee a representative of the Automatic Voting Machine Corporation advised that the present cost of each machine would be $1,300. According to the voting population the town would need twenty machines which would represent a cost of $26,000.

Members of the Committee went to Brookline on the day of the primary election to observe the voting machines in use.

The Committee feels that until such time as the town can properly accommodate all of the voters of the town with convenient polling places nothing should be done to change the present system of voting, nor does it feel that the advantages of the voting machines would warrant the expenditure of the necessary amount of money at the present time.

Contributory Retirement Board

In accordance with statutory law, the Contributory Retirement Board consists of: one member appointed by the Board of Selectmen, one member elected by the members of the Contributory Retirement System, and the Town Accountant.

It is the duty of this Board to review all applications for retirement for superannuation, ordinary disability, or accidental

disability. After approval by the Board, applications and necessary data are forwarded to the State Division of Insurance where the amount of the allowance is determined.

During 1946 four people were retired for superannuation and one for ordinary disability.

The Contributory Retirement Board is also responsible for the investment of the funds. Five per cent is deducted from the salaries of all members of the System and this amount, supplemented by the money appropriated by the town, is invested by the Board only in bonds or stocks declared legal for savings banks. The investment fund of the Contributory Retirement System at present amounts to $177,416.12.

Needham Transportation Committee

In November, the following statement was prepared which defines the Committee's present approach to the transportation situation: —

> "To correct any misinterpretation caused by widely publicized statements, the Needham Board of Selectmen and the Needham Transportation Committee feel that they should make known to you that the elected and appointed representatives of the town responsible for transportation policy are unwilling to accept the increased taxes resulting from the deficit, and the bureaucratic control of Needham's internal transportation, which, in our studied opinion would be forced upon the town should any multi-million dollar rapid transit project be operated in the Boston area, such as that proposed by the Legislative Commission on Rapid Transit.
>
> "We favor the maintenance of and the development of railroad suburban transportation, and we believe this is possible."

With the approval and signatures of the entire Board of Selectmen, this statement is being sent to the Members of the General Court of the Commonwealth, and to cities and towns in the Boston areas.

For reliable, comfortable and convenient commuter transportation for Needham, at a suburban distance of over ten miles, the Committee believes the railroad is and should continue to be for a long time the best means of public transportation. With only four stops between Birds Hill and Back Bay, it furnishes

relatively express service to Boston without highway traffic or subway congestion.

Warning signal lights were installed early in the year at the Rosemary Street railroad crossing and it was hoped that the whistling of trains, especially in the evening hours, could then be eliminated. Following a hearing at the State House on March 27th, the Department of Public Utilities stated in part:

> "A view of the location discloses that approaching the crossing from the east the view from the highway of trains coming from Needham Heights is obscured by a high bank and shrubbery located on private property. . . . Therefore, after due notice, public hearing, a view and consideration, we are of the opinion that to restrain whistling at this location would not be in the interest of safety to the traveling public."

The possibility of having the town take a sufficient amount of the obstructing corner to meet the satisfaction of the Public Utilities Department has not been discussed.

On December 2nd buses began operating on two intra-town circuit routes (on wide and straight streets as far as possible) to serve developing residential areas.

Special Committee on Norris Farm

The Committee feels that the present arrangement and size of rooms and halls on the first and second floors make this property particularly suitable for the purpose voted by the town, namely, utilization as a home for aged and infirm.

To prevent further depreciation, the Committee after careful inspection decided it was essential to re-roof the south end of the house and the cupola and make various other minor exterior repairs. This work was completed in October under direction of proper Town Officials and within an appropriation for that purpose made at Town Meeting three years ago.

Before the March, 1947, Town Meeting the Committee will have complete expert estimates at then current rates for necessary interior replacements of: —

Plumbing and Heating
Wiring and Fixtures
Minor changes — Stairs
Doors and Windows —
Sanding, Cleaning
Painting.

Consideration will be given to masonry work and alterations of front and side piazzas and for exterior painting.

The Committee will also be prepared to recommend to the Town Meeting with regard to method of operation, either public or private.

Veterans Advisory Committee

Up to and through June the different members of the Committee were kept busy with the many and varied problems of the veterans. Since that time, the problems have centered around disability and education with the result that the bulk of the work, particularly during the summer months, has been handled by two members of the Committee, Messrs. Pollard and Stanwood.

Since November the problems have been so few in number that it was unnecessary to hold meetings at regular intervals. Consequently, meetings are now called at the discretion of the chairman.

The members of the Committee and the office personnel have made it a policy to give each veteran the personal attention that his particular problem required. On November 5 the records show that 944 discharged Needham Veterans have been served by the Committee's office.

The Committee feels that it has been most fortunate in having a man of Mr. Stanwood's calibre on its roster. His comprehensive knowledge of veteran affairs, coupled with his sound judgment, have been invaluable to the Committee in its dealings with service men.

The foregoing Committees accepted the invitation of the Board of Selectmen to file reports for inclusion in the Highlights of Committee Reports section of the Annual Town Report. Committee reports not received: —

Airport Committee
Public Works Garage Committee
Recreation Center Committee
Special Committee for Studying Present and Future Needs of School Department.

Public Library

Dr. Harry W. Kimball. *Chairman*

Marion L. Johnson	**Laura G. Willgoose**
Arthur L. King	**Helen N. Eastman**
Fred G. Atchinson	**Charlotte Gidley,** *Librarian*

	Employees	Budget	Expenditures
1945	7	$20,683.09	$18,127.42
1946	8	29,680.01	23,322.22

The lifting of wartime restrictions and the consequent increase in travel and vacation had a bearing on book circulation during the past year, although some 91,620 volumes were issued to Needham residents and the library card registrations showed that nearly one in every three residents was an active book borrower. The citizens of Needham can now feel that the literary facilities are adequate to meet the needs of our growing town and is headed by a competent librarian and efficient staff.

For a number of years the Library staff has co-operated with the schools, furnishing book collections of various types to pupils and teachers. The children's librarian visits the fourth, fifth, and sixth grades of all schools, twice monthly throughout the

Needham Public Library

school year giving library lessons and making book talks, and conducts story hours in kindergartens and first grades at two schools. The librarian introduces 7th, 8th and 9th grade students into the use of the library facilities by taking over English classes of these grades sometime during the school year.

The Children's Room, made possible by appropriations at the last town meeting, is nearing completion. Adequate in every way, it promises to be a delight to the children who will feel they have a room that is their own. The former Children's Room will be turned into a study for Junior and Senior High School students and the regular Reading and Magazine Rooms reserved for the quiet use of adults.

Needham Square Branch has brought library service to more than 300 new borrowers who are availing themselves of the facilities at this convenient location. Saturday morning hours have been instituted this year in addition to the regular Tuesday and Friday openings in response to the increased demand for service.

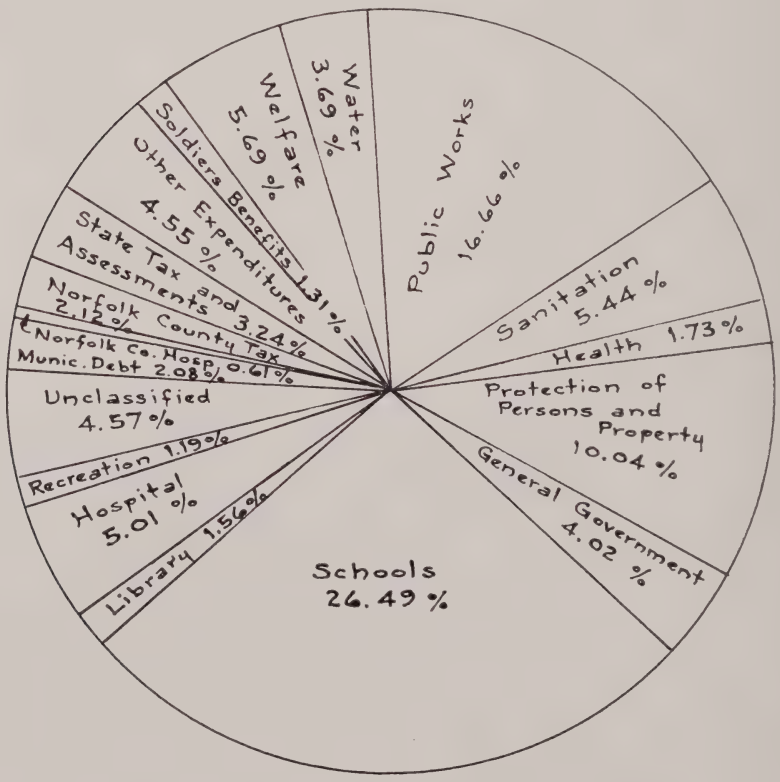
The main library and its appointments are such that the citizens may well be proud and newcomers to the community are cordially welcome.

Town Accountant

Melville W. Grant, *Town Accountant*

	Number of Employees	Budget	Expenditures
1945	2	$6,274.20	$6,250.51
1946	2	6,774.02	6,759.59

The Town Accountant is charged with the duty of keeping the financial books of the town, in which are recorded the Receipts and Disbursements resulting from the financial transactions of the town. The books at all times are available for inspection and reveal at any time the exact condition of the town's finances. Needham was the first municipality to do 100% of its accounting by machine, the greatest possible accuracy being obtained by the use of a budgetary accounting machine.



How Your Tax Dollar Was Spent in 1946

DEBT STATEMENT

Also Amounts Due from Principals and Interest During Year 1947

	Outstanding Dec. 31, 1945	Paid in 1946	Outstanding Dec. 31, 1946	Principal Due in 1947	Interest Due in 1947
Elementary School	$15,000.00	$3,000.00	$12,000.00	$3,000.00	$446.25
New High School, 1929	75,000.00	15,000.00	60,000.00	15,000.00	2,100.00
Sewer Construction, 1924	50,000.00	5,000.00	45,000.00	5,000.00	1,700.00
Sewer Construction, 1941*	15,000.00	2,500.00	12,500.00	2,500.00	140.62
Sewer Construction, 1946	.....	.....	15,000.00	3,000.00	150.00
Street Construction, 1940	2,000.00	2,000.00	.....	.....	.....
Street Construction, 1941	1,000.00	1,000.00	.....	.....	.....
Street Construction, 1946	.....	.....	50,000.00	5,000.00	625.00
Veterans' Housing	.....	.....	15,000.00	3,000.00	150.00
	$158,000.00	$28,500.00	$209,500.00	$36,500.00	$5,311.87

*Payable from Sewer Construction Reserve.

RECAPITULATION

	Jan. 1, 1946 Balances	Appropriations	Donations Loans Authorized Transfers	Totals	Expenditures	Unexpended Balances	Balances Forward Overdrafts Transfers
GENERAL GOVERNMENT							
Finance Committee, Salary	.....	$500.00	$37.50	$537.50	$537.50	.....	.....
Finance Committee, Expenses	.....	400.00	.....	400.00	386.04	$13.96	.....
Finance Committee, Reserve Fund	.....	.....	20,000.00	20,000.00	.....	2,615.69	T$17,384.31
Town Planning Board	.....	550.00	12.00	562.00	417.17	144.83	.....
Selectmen, Salaries	.....	1,250.00	115.50	1,365.50	1,365.50	.....	.....
Selectmen, Expenses	.....	450.00	61.49	511.49	511.49	.....	.....
Selectmen, Honor Roll	$330.00	.....	.....	330.00	210.00	120.00	.....
Selectmen, Town Meetings	.....	250.00	261.91	511.91	511.91	.....	.....
Accounting Salaries	.....	5,913.04	405.98	6,319.02	6,319.02	.....	.....
Accounting Expenses	.....	455.00	.....	455.00	440.57	14.43	.....
Treasurer and Tax Collector, Salaries	.....	6,550.00	420.00	6,970.00	6,854.79	115.21	.....
Treasurer and Tax Collector, Expenses	.....	1,489.00	.....	1,489.00	1,469.73	19.27	.....
Treasurer and Tax Collector, Bonds	.....	665.00	5.00	670.00	670.00	.....	.....
Treasurer and Tax Collector, Tax Title Expenses	.....	125.00	.....	125.00	96.84	28.16	.....
Town Clerk, Salaries	.....	3,854.54	386.43	4,240.97	4,136.53	104.44	.....
Town Clerk, Expenses	.....	415.00	620.00	1,035.00	420.08	34.92	B 580.00
Town Clerk, Fees	.....	435.00	.....	435.00	434.00	1.00	.....
Election and Registration, Salaries	.....	2,050.00	230.65	2,280.65	1,919.64	361.01	.....
Election and Registration, Expenses	.....	2,400.00	225.00	2,625.00	2,613.39	11.61	.....
Election and Registration, Tellers	.....	1,400.00	118.40	1,518.40	1,518.30	.10	.....
Assessors, Salaries	.....	7,847.70	543.15	8,390.85	8,363.84	27.01	.....
Assessors, Expenses	.....	1,300.00	.....	1,300.00	1,299.73	.27	.....
Assessors, Card System	1,604.97	.....	.....	1,604.97	35.06	1,569.91	.....
Assessors, New Equipment	.....	.....	1,800.00	1,800.00	.....	1,800.00	.....
Legal, Salary	.....	2,000.00	150.00	2,150.00	2,150.00	.....	.....
Legal, Expenses	.....	700.00	.....	700.00	106.67	593.33	.....
Town Hall and Grounds, Salaries	.....	5,450.00	401.25	5,851.25	5,851.25	.....	.....
Town Hall and Grounds, Maintenance	.....	6,374.00	1,733.72	8,107.72	8,107.72	.....	.....
Town Hall and Grounds, Auditorium	.....	6,800.00	.....	6,800.00	3,426.45	3,373.55	.....

	Jan. 1, 1946 Balances	Appropriations	Donations Loans Authorized Transfers	Totals	Expenditures	Unexpended Balances	Balances Forward Overdrafts Transfers
PROTECTION OF PERSONS AND PROPERTY							
Police, Salaries	.....	$49,059.32	$3,518.19	$52,577.51	$49,244.08	$3,333.43	.....
Police, Auto Maintenance	.....	3,525.00	109.96	3,634.96	3,634.96	.....	.....
Police, Building Maintenance	.....	2,996.00	.....	2,996.00	2,894.08	101.92	.....
Police, Equipment and Supplies	.....	1,300.00	176.03	1,476.03	1,476.03	.....	.....
Police, Signal System	$3,505.68	.....	.....	3,505.68	3,179.67	326.01	.....
Police, Telephone, Teletype and Radio	.....	1,600.00	.....	1,600.00	1,595.75	4.25	.....
Police, Travel Outside of State	600.00	200.00	.....	800.00	715.35	84.65	.....
Police, Uniforms	.....	800.00	.....	800.00	731.51	68.49	.....
Fire, Salaries	.....	53,202.92	3,767.10	56,970.02	56,867.18	102.84	.....
Fire, Architects Plans	1,984.00	.....	.....	1,984.00	1,338.04	645.96	.....
Fire, Building Maintenance	.....	4,011.00	.....	4,011.00	3,875.28	135.72	.....
Fire, Equipment and Supplies	.....	2,685.00	34.94	2,719.94	2,719.94	.....	.....
Fire, Expenses	.....	923.00	.....	923.00	856.54	66.46	.....
Fire, Maintenance of Equipment,	.....	1,275.00	1,600.00	2,875.00	2,867.58	7.42	.....
Fire, Construction New Station	.....	.....	67,500.00	67,500.00	941.46	66,558.54	.....
Fire, New Station Equipment	.....	.....	10,000.00	10,000.00	662.80	9,337.20	.....
Fire, Purchase of Land	.....	.....	4,000.00	4,000.00	4,000.00	.....	.....
Fire, Travel Outside of State	.....	200.00	.....	200.00	200.00	.....	.....
Fire, George Deen Fund	199.34	.....	25.00	224.34	8.39	215.95	.....
Fire Alarm, Maintenance of System	.....	2,625.00	3,300.00	5,925.00	2,911.17	3,013.83	.....
Forest Warden, Salaries and Expenses	.....	125.00	7.50	132.50	94.00	38.50	.....
Forest Warden, Forest Patrol	500.00	.....	.....	500.00	174.80	325.20	.....
Inspection, Salaries	.....	6,019.00	451.43	6,470.43	6,345.05	125.38	.....
Inspection Expenses	.....	381.00	.....	381.00	331.78	49.22	.....
Inspection, Transportation	.....	400.00	65.00	465.00	463.90	1.10	.....
Animal Inspector, Salary	.....	350.00	26.25	376.25	376.25	.....	.....
Animal Inspector, Transportation	.....	125.00	.....	125.00	125.00	.....	.....
Dog Officer	.....	243.60	318.71	562.31	554.76	7.55	.....
Game Warden	.....	125.00	9.38	134.38	134.38	.....	.....
Sealer of Weights and Measures, Salary	.....	80.00	60.00	860.00	860.00	.....	.....
Sealer of Weights and Measures, Expenses	.....	60.50	.....	60.50	39.84	20.66	.....
Sealer of Weights and Measures, Transportation	.....	200.00	.....	200.00	200.00	.....	.....
HEALTH AND SANITATION							
Health, Salaries	.....	5,168.22	345.47	5,513.69	4,807.70	705.99	.....
Health, Expenses	.....	1,044.00	7.61	1,051.61	1,051.61	.....	.....
Hospitalization	.....	4,500.00	.....	4,500.00	3,422.51	1,077.49	.....
Garbage Removal	.....	6,000.00	.....	6,000.00	5,108.00	892.00	.....
Mosquito Control	2,953.96	8,580.00	.....	11,533.96	11,533.96	.....	.....
Drains Construction	24,129.02	.....	.....	24,129.02	19,796.26	4,332.76	.....
Sewer Construction	23,389.09	3,374.52	21,497.36	48,260.97	40,532.23	7,728.74	.....
Sewer Construction, Newton Upper Falls	9,945.57	.....	.....	9,945.57	64.59	9,880.98	.....
Sewer House Connections	.....	5,000.00	.....	5,000.00	14,228.05	.....	OD$9,228.05
Storm Water Drains							
Dale Street	.....	3,000.00	.....	3,000.00	2,982.82	17.18	.....
Edgewood Street	.....	1,000.00	.....	1,000.00	1,000.00	.....	.....

Intervale Road, et al.	.....	1,500.00	.....	1,500.00	1,500.00	.....	.....
Laurel Drive	.....	1,300.00	.....	1,300.00	1,292.50	7.50	.....
Thornton Road	.....	3,000.00	.....	3,000.00	.....	3,000.00	.....
Wendling Road	.....	1,200.00	.....	1,200.00	.....	1,200.00	.....
DEPARTMENT OF PUBLIC WORKS							
Public Works, Salaries and Wages	.....	92,129.00	2,055.28	94,184.28	94,184.28	.....	.....
Public Works, Maintenance Expenses	.....	33,170.00	.....	33,170.00	32,624.32	545.68	.....
Architects Plans — Garage	500.00	1,500.00	.....	2,000.00	.....	2,000.00	.....
Equipment, Additional	13,489.88	.....	22,350.00	35,839.88	25,059.00	10,780.88	.....
Equipment, Replacements	4,508.52	.....	11,500.00	16,008.52	8,691.98	7,316.54	.....
Fire Breaks	.....	2,000.00	.....	2,000.00	.....	2,000.00	.....
Norris Farm Repairs	500.00	.....	.....	500.00	373.05	126.95	.....
Roads Chapter 90, Maintenance	.....	1,000.00	2,000.00	3,000.00	.....	3,000.00	.....
Rosemary Beach, Improvements	.....	2,000.00	.....	2,000.00	2,000.00	.....	.....
Sidewalk Construction, Granolithic	935.82	.....	.....	935.82	405.58	530.24	.....
Sidewalk Construction, Tar and Gravel	4,700.42	.....	.....	4,700.42	4,442.90	257.52	.....
Snow Removal, Salaries and Wages	.....	10,000.00	50.70	10,050.70	10,050.70	.....	.....
Snow Removal, Expenses	.....	8,500.00	.....	8,500.00	8,129.98	370.02	.....
Snow Removal, New Equipment	.....	1,500.00	.....	1,500.00	.....	1,500.00	.....
Streets Construction							
Beaufort Avenue	.....	2,600.00	.....	2,600.00	2,407.65	192.35	.....
Clark Road	.....	14,050.00	.....	14,050.00	5,757.84	8,292.16	.....
Hawthorn Avenue	.....	1,750.00	.....	1,750.00	1,548.19	201.81	.....
Intervale Road, et al.	.....	2,760.00	.....	2,760.00	1,353.72	1,406.28	.....
Laurel Drive	.....	4,080.00	.....	4,080.00	3,612.90	467.10	.....
Meadowbrook Road	.....	1,375.00	.....	1,375.00	307.35	1,067.65	.....
Morningside Road	.....	15,820.00	.....	15,820.00	10,626.07	5,193.93	.....
Norwich Road	.....	3,405.00	.....	3,405.00	1,490.74	1,914.26	.....
Page Road	.....	2,006.00	.....	2,006.00	1,445.52	560.48	.....
Pilgrim Road	.....	7,960.00	.....	7,960.00	6,807.14	1,152.86	.....
Valley Road	.....	4,240.00	.....	4,240.00	1,954.81	2,285.19	.....
Wendling Road	.....	2,335.00	.....	2,335.00	145.90	2,189.10	.....
Street Lighting	.....	25,650.00	.....	25,650.00	25,418.81	231.19	.....
Street Lights, Installation	.....	50.00	.....	50.00	.....	50.00	.....
Travel Outside of State	.....	300.00	.....	300.00	300.00	.....	.....
Victory Gardens	.....	350.00	.....	350.00	350.00	.....	.....
WATER DEPARTMENT							
Water Construction, Services and New Mains	11,283.31	.....	35,000.00	46,283.31	37,450.95	8,832.36	.....
Water Construction, New Well	36,734.40	.....	.....	36,734.40	17,770.28	18,964.12	.....
Water, Main Replacements	23,838.66	.....	.....	23,838.66	.....	23,838.66	.....
CHARITIES AND VETERANS' SERVICES							
Welfare, Dependent Aid, Salaries	.....	682.50	91.59	774.09	774.09	.....	.....
Welfare, Dependent Aid, Assistance	.....	9,000.00	.....	9,000.00	7,584.92	1,415.08	.....
Welfare, Dependent Aid, Expenses	.....	179.25	.....	179.25	163.83	15.42	.....
Welfare, Old Age Assistance, Salaries	.....	2,020.00	418.72	2,438.72	2,421.25	17.47	.....
U. S. Grant, Old Age Assistance, Admin.	.....	.....	742.38	742.38	742.38	.....	.....
Welfare, Old Age Assistance, Assistance	.....	40,000.00	.....	40,000.00	37,171.96	2,828.04	.....
U. S. Grant, Old Age Assistance, Assistance	.....	.....	22,111.60	22,111.60	22,111.60	.....	.....
Welfare, Old Age Assistance, Expenses	.....	776.75	.....	776.75	681.81	94.94	.....

RECAPITULATION — *Continued*

	Jan. 1, 1946 Balances	Appropriations	Donations Loans Authorized Transfers	Totals	Expenditures	Unexpended Balances	Balances Forward Overdrafts Transfers
Welfare, Aid Dependent Children, Salaries	.....	$597.50	$83.71	$681.21	$347.66	$333.55	.....
U. S. Grant, Aid Dependent Children, Admin.	.....	.....	657.37	657.37	657.37	.....	.....
Welfare, Aid Dependent Children, Assistance	.....	12,000.00	.....	12,000.00	10,022.71	1,977.29	.....
U. S. Grant, Aid Dependent Children, Assistance	.....	.....	2,288.40	2,288.40	2,288.40	.....	.....
Welfare, Aid Dependent Children, Expenses	.....	239.00	.....	239.00	211.60	27.40	.....
Veterans' Services, Salaries	.....	2,450.00	178.80	2,628.80	2,617.82	10.98	.....
Veterans' Services, Expenses	.....	832.75	300.00	1,132.75	1,065.95	66.80	.....
Soldiers' Relief	.....	10,000.00	3,000.00	13,000.00	12,524.10	475.90	.....
War Allowances	.....	5,000.00	.....	5,000.00	679.76	4,320.24	.....
Military Aid	.....	6,000.00	.....	6,000.00	1,240.35	4,759.65	.....
State Aid	.....	2,000.00	.....	2,000.00	663.00	1,337.00	.....
Veterans' Advisory Committee	.....	1,395.00	74.88	1,469.88	842.56	627.32	.....
SCHOOL AND LIBRARY							
School, Salaries	.....	293,255.24	16,329.50	309,584.74	306,656.03	2,928.71	.....
School, Auxiliary Agencies	.....	13,000.00	1,000.00	14,000.00	13,678.04	321.96	.....
School, Expenses of Instructions	.....	12,800.00	4,000.00	16,800.00	15,936.30	331.84	B $531.86
School, Fire Exits, Stephen Palmer School	.....	.....	2,087.00	2,087.00	2,087.00	.....	.....
School, General Control	.....	2,402.70	47.30	2,450.00	2,305.83	144.17	.....
School, Maintenance	.....	23,242.00	631.00	23,873.00	23,834.98	38.02	.....
School, Operating Expenses	.....	21,500.00	.....	21,500.00	20,487.73	1,012.27	.....
School, Outlay	.....	8,689.00	.....	8,689.00	8,300.57	218.93	B 169.50
School, Rehabilitation, Emery Grover	.....	2,000.00	.....	2,000.00	1,000.00	1,000.00	.....
School, Survey by School Department	.....	350.00	.....	350.00	.....	350.00	.....
School, Travel Outside of State	.....	150.00	.....	150.00	129.54	20.46	.....
School, Vocational Tuition	.....	2,200.00	112.38	2,312.38	2,312.38	.....	.....
School, George Deen Fund	$30.00	.....	.....	30.00	2.70	27.30	.....
Instruction, Adult Aliens	.....	300.00	.....	300.00	.....	300.00	.....
Library, Salaries	.....	13,064.33	942.32	14,006.65	12,757.69	1,248.96	.....
Library, Bindings	.....	400.00	.....	400.00	399.77	.23	.....
Library, Book and Periodicals	.....	1,020.71	2,754.29	3,775.00	3,772.82	2.18	.....
Library, Building Maintenance	.....	2,035.00	125.00	2,160.00	1,070.42	454.58	B 635.00
Library, Children's Room	.....	6,690.00	.....	6,690.00	2,852.54	3,837.46	.....
Library, Expenses and Supplies	.....	700.00	.....	700.00	620.36	79.64	.....
Library, Needham Square Branch	.....	1,902.00	.....	1,902.00	1,821.09	80.91	.....
Library, William H. Wye Fund	21.36	.....	25.00	46.36	7.532	18.83	.....
GLOVER MEMORIAL HOSPITAL							
Hospital, Salaries	.....	40,843.00	.....	40,843.00	35,674.45	5,168.55	.....
Hospital, Construction New Addition	.....	10,576.89	414,423.11	425,000.00	142.52	424,857.48	.....
Hospital, Architects Plans	1,500.00	.....	.....	1,500.00	1,500.00	.....	.....
Hospital, Building Maintenance	.....	5,250.00	.....	5,250.00	3,712.27	1,537.73	.....
Hospital, Equipment	.....	1,200.00	.....	1,200.00	706.97	493.03	.....
Hospital, Expenses	.....	1,200.00	.....	1,200.00	1,197.59	2.41	.....
Hospital, Supplies	.....	23,850.00	1,079.07	24,929.07	24,929.07	.....	.....
Dr. Arial W. George — X-ray Account	.....	.....	7,104.88	7,104.88	7,104.88	.....	.....

RECREATION							
Memorial Park, Salaries	.....	2,900.00	217.50	3,117.50	3,116.16	1.34	.....
Memorial Park, Expenses	.....	1,540.00	500.00	2,040.00	2,038.17	1.83	.....
Memorial Park, Grading	1,185.19	.....	2,500.00	3,685.19	3,624.47	60.72	.....
Memorial Park, Hockey Rink	.....	.....	4,600.00	4,600.00	.....	4,600.00	.....
Recreation, Salaries	.....	6,413.00	616.30	7,029.30	6,752.76	276.54	.....
Recreation, General Expenses	.....	175.00	.....	175.00	28.00	147.00	.....
Recreation, Playgrounds	.....	791.00	.....	791.00	784.43	6.57	.....
Recreation, Riverside School	.....	.....	450.00	450.00	158.18	291.82	.....
Recreation, Rosemary Beach	.....	375.00	.....	375.00	369.99	5.01	.....
Recreation, Winter Program	.....	1,000.00	.....	1,000.00	999.27	.73	.....
UNCLASSIFIED							
Annuity, Gaughan	.....	1,000.00	75.00	1,075.00	1,075.00	.....	.....
Annuity, Haddock	.....	1,000.00	75.00	1,075.00	1,075.00	.....	.....
Annuity, McLeod	.....	1,000.00	75.00	1,075.00	1,075.00	.....	.....
Care of Soldiers' Graves	.....	500.00	.....	500.00	500.00	.....	.....
Consolidation Town By-Laws	340.00	2,160.00	.....	2,500.00	259.09	2,240.91	.....
Committee on Community Center	.....	3,000.00	.....	3,000.00	.....	3,000.00	.....
Contributory Retirement, Contribution	.....	22,934.00	.....	22,934.00	22,934.00	.....	.....
Contributory Retirement, Expenses	.....	1,025.00	.....	1,025.00	1,025.00	.....	.....
Contributory Retirement, Military Service	.....	1,100.00	.....	1,100.00	1,100.00	.....	.....
Insurance, Auto	.....	972.80	.....	972.80	972.80	.....	.....
Insurance, Compensation	.....	7,757.25	.....	7,757.25	7,757.25	.....	.....
Insurance, Engine Breakdown	.....	578.51	.....	578.51	578.51	.....	.....
Insurance, Fire	.....	6,117.38	.....	6,117.38	5,885.94	231.44	.....
Insurance, Liability	.....	45.24	.....	45.24	45.24	.....	.....
Memorial Day, Expenses	.....	300.00	240.00	540.00	415.47	48.03	B 76.50
Memorial Day, Markers and Stones	107.59	.....	.....	107.59	.....	107.59	.....
Needham Zoning Board of Appeal	.....	.....	300.00	300.00	238.93	61.07	.....
Needham Veterans' Emergency Housing	.....	7,000.00	43,000.00	50,000.00	19,504.24	30,495.76	.....
Purchase of Land River Park	1,022.49	.....	.....	1,022.49	.....	1,022.49	.....
Taxes 1945 — Frances A. Williams	.....	133.44	.....	133.44	133.44	.....	.....
Town Reports	.....	2,450.00	132.00	2,582.00	2,582.00	.....	.....
Unclassified, Miscellaneous Expenses	.....	600.00	545.12	1,145.12	1,133.59	11.53	.....
Unpaid Bills 1945	.....	200.00	2.30	202.30	202.30	.....	.....
MUNICIPAL INDEBTEDNESS							
Maturing Debt	.....	26,000.00	.....	26,000.00	26,000.00	.....	.....
Interest, Maturing Debt	.....	5,190.00	.....	5,190.00	5,190.00	.....	.....
Interest, Temporary Loans	.....	500.00	.....	500.00	.....	500.00	.....
	$169,839.27	$1,164,602.60	$751,240.41	$2,085,682.28	$1,340,011.10	$735,522.06	$10,149.12

OTHER EXPENDITURES	
Norfolk County Hospital	9,106.41
Norfolk County Tax	31,684.37
State Tax and Assessments	48,582.46
Refunds	68,153.62
Total Expenditures	$1,497,537.96
Cash on hand December 31, 1946	397,374.37
	$1,894,912.33

BALANCE SHEET — DECEMBER 31, 1946

General Accounts

Assets		
Cash:		
In Bank and Offices:		
General		$397,374.37
Petty:		
Hospital	$25.00	
Library	20.00	
Public Works	10.00	
School	50.00	
Tax Collector	100.00	
Treasurer	50.00	
Veterans' Services	20.00	
Water	10.00	
Welfare	10.00	
		295.00
Accounts Receivable:		
Taxes 1946		
Personal	$430.29	
Real Estate	28,342.64	
		28,772.93
Motor Vehicle Excise:		
Taxes 1946		1,690.81
Special Assessments:		
Streets:		
Added to Tax Bills 1946		98.76
Sewers:		
Added to Tax Bills 1946	$156.18	
Unapportioned 1946	252.68	
		408.86
Sewer House Connections:		
Added to Tax Bills 1946	$43.07	
Unapportioned 1946	5,364.30	
		5,407.37
Committed Interest:		
Added to Tax Bills 1946		29.74
Sewer Committed Interest:		
Added to Tax Bills 1946		27.44

Liabilities and Reserves		
Reserve for Petty Cash		$295.00
Trust Fund Income:		
Barr Library Fund	$12.50	
Dwight School Fund	213.84	
T. Otis Fuller Hospital Fund	886.99	
Greenwood Library Fund	422.14	
Lyon Hospital Fund	632.28	
Mary E. Moseley Hospital Fund	541.88	
William H. Wye Library Fund	18.83	
		2,728.46
Dog Licenses Due County		76.20
Loans Authorized — Premium Account:		
Veterans' Housing 1946	$29.00	
Sewer Construction 1946	34.70	
Street Construction 1946	289.50	
		353.20
Needham Veterans' Housing:		
Rent	$2,345.83	
Security Deposits	240.00	
		2,585.83
Reserve — Sale of Real Estate:		
Chapter 44, Section 63		2,450.00
Tailings		5.90
Town of Needham, War Salvage Fund		7,484.80
Water Main Extensions — Deposits		3,049.91
Revenue Reserved Until Collected:		
Motor Vehicle Excise Tax	$1,690.81	
Special Assessments:		
Committed Interest	29.74	
Sewer	408.86	
Sewer Committed Interest	27.44	
Sewer House Connections	5,407.37	
Street	98.76	
Departmental Accounts Receivable	10,404.37	
Tax Titles	1,313.02	
Tax Possessions	3,673.37	
Water	8,513.11	
		31,566.85

Tax Titles and Possessions:		
Tax Titles	$1,313.02	
Tax Possessions	3,673.37	
		4,986.39
Departmental Accounts Receivable:		
Health	$1,074.82	
Hospital — Services	4,438.09	
Hospital — X-Ray	2,083.85	
Police	149.00	
Public Works	74.00	
School	721.18	
Veterans' Services:		
Military Aid	719.60	
State Aid	630.00	
War Allowances	201.50	
Welfare:		
Dependent Aid	227.66	
Old Age Assistance	84.67	
		10,404.37
Water:		
Water Rates	$5,050.33	
Water Repairs	185.34	
Water Construction	460.31	
Water Miscellaneous	19.15	
Water Main Extensions	2,797.98	
		3,513.11
Loans Authorized 1946:		
Hospital Addition	$300,000.00	
Veterans' Housing	28,000.00	
		328,000.00
Post War Rehabilitation:		
Veterans' Housing		100,763.29
Overlay:		
Deficit 1943	$2.00	
Deficit 1944	2.00	
		4.00
Norfolk County Tax:		
Underestimate		836.21
State Tax and Assessments:		
Underestimate		2,882.15
Sewer House Connection:		
Overdraft, Chapter 44, Section 31		9,228.05

Sewer Assessment Receipts Reserve:		
Sewer Construction Reserve Fund		6,204.50
Surplus Revenue:		
Excess and Deficiency		143,105.08
Overlay, Reserved for Abatements:		
Overlay 1946		4,600.76
Overlay Surplus — Reserve Fund		5,864.73
Appropriation Balances:		
Selectmen, Public Safety	120.00	
Selectmen, Veterans' Advisory Comm.	627.32	
Town Clerk, Expenses	580.00	
Assessors, Card System	1,569.91	
Assessors, New Equipment	1,800.00	
Town Hall, Auditorium Repairs	3,373.55	
Police, Signal System	326.01	
Fire, Architects Plans	645.96	
Fire, Construction New Station	66,558.54	
Fire, New Station, Equipment	9,337.20	
Fire, George Deen Fund	215.95	
Forest Warden, Forest Patrol	325.20	
Drains Construction	4,332.76	
Sewer Construction	7,728.74	
Sewer Construction Newton Upper Falls	9,880.98	
Storm Water Drains:		
Dale Street	17.18	
Laurel Drive	7.50	
Thornton Road	3,000.00	
Wendling Road	1,200.00	
Public Works, Architects Plans, Garage	2,000.00	
Equipment, Additional	10,780.88	
Equipment, Replacements	7,316.54	
Fire Breaks, High Rock Woods	2,000.00	
Norris Farm, Repairs	126.95	
Roads Chapter 90, Maintenance	3,000.00	
Sidewalk Construction, Granolithic	530.24	
Sidewalk Construction, Tar and Gravel	257.52	
Snow Removal, New Equipment	1,500.00	
Streets Construction:		
Beaufort Avenue	192.35	
Clark Road	8,292.16	
Hawthorn Avenue	201.81	
Intervale Road	1,406.28	
Laurel Drive	467.10	
Meadowbrook Road	1,067.65	
Morningside Road	5,193.93	
Norwich Road	1,914.26	
Page Road	560.48	
Pilgrim Road	1,152.86	
Valley Road	2,285.19	
Wendling Road	2,189.10	

BALANCE SHEET — *Continued*

		Water Construction, Services and New Mains	$8,832.36	
		Water Construction, New Well	18,964.12	
		Water, Main Replacements	23,838.66	
		School, Expenses of Instruction	531.86	
		School, Outlay	169.50	
		School, Emery Grover — Remodeling	1,000.00	
		School, Survey	350.00	
		School, George Deen Fund	27.30	
		School Instruction, Adult Aliens	300.00	
		Library, Building Maintenance	635.00	
		Library, Children's Room	3,837.46	
		Hospital, Construction New Addition	424,857.48	
		Memorial Park, Grading	60.72	
		Memorial Park, Hockey Rink	4,600.00	
		Recreation, Riverside School	291.82	
		Consolidation Town By-Laws	2,240.91	
		Committee on Community Center	3,000.00	
		Memorial Day, Expenses	76.50	
		Memorial Day, Markers and Stones	107.59	
		Needham Veterans' Housing	30,495.76	
		Purchase of Land, River Park	1,022.49	$689,321.63
	$899,692.85			$899,692.85

Investment Account

Investment Fund:		Post War Rehabilitation Fund:		
Cash and Securities	$101,394.12	Bonds Purchased in 1943	$24,993.50	
		Bonds Purchased in 1944	50,000.00	
		Bonds Purchased in 1945	25,160.00	$100,153.50
		Accrued Interest		1,240.62
	$101,394.12			$101,394.12

Deferred Revenue

Apportioned Assessments Not Due:		Apportioned Sidewalk Assessment Revenue:		
Sidewalk	$288.02	Due in 1947	$78.19	
		Due in 1948	66.42	
		Due in 1949	50.49	
		Due in 1950	43.39	
		Due in 1951	43.39	
		Due in 1952	6.14	$288.02
Apportioned Assessments Not Due:		Apportioned Street Assessment Revenue:		
Street	18,344.90	Due in 1947	$4,253.91	
		Due in 1948	3,633.65	

		Due in 1949	3,633.65	
		Due in 1950	2,837.00	
		Due in 1951	2,084.17	
		Due in 1952	1,437.02	
		Due in 1953	465.50	
				18,344.90
Apportioned Assessments Not Due:		Apportioned Sewer Assessment Revenue:		
Sewer	10,363.03	Due in 1947	$3,086.78	
		Due in 1948	2,257.49	
		Due in 1949	1,982.46	
		Due in 1950	1,243.89	
		Due in 1951	942.19	
		Due in 1952	382.49	
		Due in 1953	359.21	
		Due in 1954	86.07	
		Due in 1955	22.45	
				10,363.03
Deferred Sewer Assessment (1928)	1,007.05	Deferred Sewer Assessment Revenue		1,007.05
Apportioned Assessments Not Due:		Apportioned Sewer House Connections,		
Sewer House Connections	5,286.79	Assessment Revenue:		
		Due in 1947	$1,101.12	
		Due in 1948	932.21	
		Due in 1949	832.66	
		Due in 1950	665.16	
		Due in 1951	564.31	
		Due in 1952	499.06	
		Due in 1953	358.61	
		Due in 1954	251.79	
		Due in 1955	81.84	
				5,286.79
	$35,289.79			$35,289.79

Debt Accounts

Net Funded or Fixed Debt	$209,500.00	Elementary School	$12,000.00	
		New High School, 1929	60,000.00	
		Sewer Construction, 1929	45,000.00	
		Sewer Construction, 1941	12,500.00	
		Sewer Construction, 1946	15,000.00	
		Street Construction, 1946	50,000.00	
		Veterans' Housing	15,000.00	
				$209,500.00
	$209,500.00			$209,500.00

BALANCE SHEET — *Continued*

Trust Funds

Trust Funds:				
Cash and Securities	$74,520.15	Alfred T. Baker Fund	$1,024.41	
		Martha Ann Barr Fund	500.00	
		John E. Buckley Fund	1,000.00	
		Horace A. Carter Fund	1,095.16	
		Margaret Constable Fund	754.30	
		Dwight School Fund	6,000.00	
		T. Otis Fuller Fund	7,000.00	
		Myra Greenwood Fund	12,482.11	
		Adeline E. Harris Fund	114.43	
		Mary Virginia E. Hill Fund	1,261.71	
		The Lyon Fund	5,000.00	
		Mary J. Millett Fund	10,002.03	
		Mary E. Moseley Fund	4,290.00	
		William G. Moseley Fund	4,531.65	
		Needham Cemetery Investment Fund	1,012.50	
		Barbara E. Needham Fund	620.55	
		Thomas Sutton Fund	1,159.43	
		John B. Walker Fund	3,240.98	
		George E. Wye Fund	12,430.84	
		William H. Wye Fund	1,000.00	
				$74,520.15
	$74,520.15			$74,520.15

Respectfully submitted,

MELVILLE W. GRANT,
Town Accountant.

Jury List

Joseph I. Acres	Purchasing Agent	105	Beaufort Ave.
Ernest E. Aikens	Manager	27	Concord St.
Avaughn M. Ames	Druggist	1659	Great Plain Ave.
Elmer F. Ardiff	Rate Engineer	87	Harris Ave.
Henry W. Armington	Salesman	14	Allindale Rd.
George A. Babcock	Accountant	45	Birds Hill Ave.
David W. Barrett	Main Superintendent	35	Avery St.
Ralph A. Bartlett	Manager	73	Bradford St.
Frank J. Battles	Auto Dealer	64	Lexington Ave.
Arthur R. Batson	Builder	728	Webster St.
F. Walter Bennett	Artist	44	Appleton Rd.
Albert E. Benson	Engineer (Const.)	11	Coolidge Ave.
James M. Benson	Underwriter	69	Maple St.
Stanley O. Bezanson	Proprietor	213	Warren St.
Wilbur J. Blades	Builder	83	Wilshire Pk.
Stuart L. Blake	Engineer	34	Kimball St.
Robert Blum	Carpenter	39	Carter St.
Albert H. Boyd	Retired	58	Mayo Ave.
Paul M. Britt	Analyst	1637	Great Plain Ave.
J. Boyd Britton	Salesman	85	Whittier Rd.
Everett L. Brooks	Carpenter	64	Lindbergh Ave.
William P. Brown	Paymaster	14	Bradford St.
Lester P. Bryant	Machinist	23	Lincoln St.
Bertram P. Burns	Shipper	61	Grant St.
Charles Butler	Glass Cutter	65	Oak St.
Donald M. Came	Executive	57	Brookside Rd.
Harry J. Clark	Accounting Clerk	154	Grant St.
Charles R. Colburn	Painter	10	Lawrence Rd.
Francis J. Collins	Printer	14	Avery St.
Samuel W. Collins, Jr.	Newspaperman	575	Great Plain Ave.
Emerson Corson	Investigator	10	Emerson Pl.
William H. Cotter	Technician	10	Manning St.
Robert W. S. Cox	Real Estate	81	Beaufort Ave.
Frederick Crawford	Display Manager	72	Mayflower Rd.
Herbert E. Crippen	Salesman	175	Laurel Drive
John M. Cusack	Bank Teller	114	Beaufort Ave.
Edward L. Dahlberg	Insulator	15	Fairfield St.
John J. Daley	School Janitor	120	Central Ave.
Robert W. Dana	Wool Merchant	123	Grove St.
Wesley L. Dedrick	Salesman	21	Coulton Pk.
John B. Drinkwater	Representative	14	Holland Ter.
John A. Durham	Clerk	37	Burnside Rd.
Roy V. Early	Inspector	69	Wilshire Pk.
Milton K. Elliott	Underwriter	1253	Great Plain Ave.
Howard W. Ellis	Superintendent	10	Great Plain Ave.
Ralph Ellis	Mechanic	317	Central Ave.
Arthur E. Farnham	Rubber Worker	12	Birds Hill Ave.
Edward M. Fettes	Manufacturing	70	Curve St.
Blake H. Field	Trust Officer	161	Nehoiden St.
Earl S. Ginn	Contractor	664	Great Plain Ave.
B. George Goodness	Advertising	10	Kingsbury St.
Arved R. Grauman	Builder	45	Lewis St.
William P. Greuling	Commercial Artist	129	Melrose Ave.
Henry Grieve	Manufacturing	3	Maple Ter.
David Gross	Mdse. Manager	652	Webster St.
George C. Habel	Chauffeur	78	Green St.
Roger W. Hadley	Mech. Engineer	44	Ellicott St.
Frank J. Hall	Letter Carrier	35	Chestnut Rd.
Arnold W. Harmon	Drug Supplies	237	Broadmeadow Rd.

Arthur W. Hatch	Statistician	18	Maple St.
August Hauck, Jr.	Caterer	664	Greendale Ave.
Clifford L. Heald	Draftsman	45	Laurel Drive
Gerard P. Hicks	Surveyor	20	Appleton Rd.
James M. Hindle	Supervisor	146	Hillcrest Rd.
Harry R. Hollbrook	Accountant	169	Harris Ave.
Henry F. Houghton	Photo Finisher	293	Brookline St.
Walter C. Huening	Salesman	11	Glenwood Rd.
H. Ward Hunter	Accountant	6	Manning St.
Constantine Hutchins	Broker	768	Chestnut St.
Willard Jackson	Service Manager	14	Dale St.
Neal Jacobs	Manager	25	Chestnut Rd.
Ernest Jacobson	Carpenter	11	Gordon Rd.
Walter F. Jerome	Manager	55	Nichols Rd.
William E. Kennedy	Merchant	114	Green St.
Thomas E. Kiley	Machinist	1478	Highland Ave.
Walter H. Kozacho	Production Engineer	88	Lexington Ave.
Otto K. Kunath	Sales Manager	12	Lindbergh Ave.
Richard B. Lakeman	Insurance	37	Plymouth Rd.
Eugene J. Landry	Carpenter	45	West St.
T. Wallace Lawlor	Heating Engineer	190	Lindbergh Ave.
Lawrence S. Leach	Manufacturer	55	Highgate St.
Leon H. Leeman	Machinist	906	Highland Ave.
Clayton R. Lester	Photo Engraver	20	Mayo Ave.
Andrew Lumsden	Manufacturer	204	Highgate St.
Ronald T. Lyman, Jr.	Banker	81	Charles River St.
Melvin F. Maddocks	Investor	286	Nehoiden St.
Burt B. Mader	Foreman	51	Park Ave.
Herbert L. Manchester	Investment Counsel	113	Dedham Ave.
Harry Martin	Brakeman	11	Crescent Rd.
Herbert G. Mastin	Sales Manager	32	Linden St.
John F. McDermott	Postal Clerk	447	Hillside Ave.
Alexander Melford	Actor	25	Chestnut St.
George E. Miller	Optometrist	34	Concord St.
James H. Mills	Supervisor	105	Warren St.
Horace M. Moffatt	Electrician	598	Webster St.
Robert H. Moody	Auditor	52	Beaufort Ave.
Philip F. Noble	Chemist	1550	Great Plain Ave.
Nicholas A. O'Brien, Jr.	Manager	278	Hillside Ave.
George T. O'Donnell, Jr.	Insurance Sup.	384	Manning St.
Ernest G. Oger	Jeweler	13	Gayland Rd.
Enok Olofson	Carpenter	51	Needhamdale Rd.
Lawrence D. Osborne	Mechanic	71	Hillside Ave.
Russell S. Page	Real Estate	613	Great Plain Ave.
Hermon D. Pearson	Printer	74	Hillcrest Rd.
William B. Perlin	Haberdasher	157	Chestnut St.
John A. Peterson	Bank Teller	96	Ellicott St.
Joseph I. Plunkett	Accountant	152	Washington Ave.
George M. Pond	Retired	858	Webster St.
Perry E. Powell	Estimator	17	Newell Ave.
Walter K. Queen	Manufacturer	47	Alfreton Rd.
Merrill F. Ramsay	Insurance	157	Beaufort Ave.
Frederick P. Rector	Merchant	12	Morley St.
Russell J. Rice	Engineer	60	Stevens Rd.
Karl W. Richards, Jr.	Bldg. Contractor	21	Mercer Rd.
John H. Richardson	Mech. Designer	43	Glendoon Rd.
Frank A. Rideout	Chemist	89	Page Rd.
Philip D. Rising	Sales Supervisor	28	Oak Knoll Ter.
Irvine E. Ross	Sales Manager	75	Otis St.
Lawrence C. Roy	Architect	76	Wilshire Pk.
Wilbur G. Rugen	Insurance	150	Warren St.
Calvin W. Simonds	Clerk	251	Manning St.
Russell A. Sims	Accountant	48	Fairview Rd.

Frederick J. Spang	Sales Manager	711	Great Plain Ave.
Arthur R. Stanley	Salesman	180	Laurel Drive
Bradford H. Stephens	Salesman	28	Green St.
Ritchie L. Stevens	Salesman	79	Lexington Ave.
Thomas F. Stevenson	Credit Clerk	23	Highland Ter.
Thomas W. Stuart	Sales Manager	1100	Greendale Ave.
Benjamin S. Thomas	Plumber	47	Greendale Ave.
Albert W. Tocci	Bank Examiner	171	Reservoir St.
Harold D. Toone	Plumber	297	Hillside Ave.
George A. Trotter	Clerk	299	Central Ave.
George R. Tuck	Electrician	60	Greendale Ave.
George B. Vangsness	Salesman	537	Chestnut St.
Frank W. Veazie	Banker	304	Brookline St.
Leonard E. Wade	Investigator	108	Henderson St.
Donald B. Walden	Laboratory Technician	7	Arden St.
John G. Wallace	Printer	271	Warren St.
Lewis J. Ward	Salesman	30	Laurel Drive
Harry B. Warwick	Printer	46	Walnut St.
G. Gordon Watt	Banker	193	Garden St.
Charles R. Wendell	Research Chemist	64	Wachusett Rd.
Alfred Wenham	Manufacturer	1091	Highland Ave.
Stanley B. Wheeler	Controller	47	Emerson Rd.
John J. Whetton	Superintendent	22	Alfreton Rd.
Percy A. White	Carpenter	73	Dedham Ave.
Robert H. Whiteway	Executor	40	Walnut St.
Willard H. Wiggin	Electrician	369	Chestnut St.
Albert C. Wilkie	Druggist	60	Lewis St.
Holly A. Wilkinson	Insurance	67	Mayo Ave.
Clifton M. Wood	Interior Decorator	72	Marked Tree Rd.

TOWN OF NEEDHAM, MASSACHUSETTS

Incorporated 1711

Population 1945 Census 14,507

Assessed Valuation $27,469,787

Tax Rate — 1946 — $31

Town Services

GLOVER MEMORIAL HOSPITAL	Nee 0055	FIRE	Nee 0142
AMBULANCE	Nee 1700	POLICE	Nee 1700

For Information on	*Call*	*At*
Assessments	Assessors	Nee 0180
Bicycle Licenses	Police	Nee 1700
Bills and Accounts	Accountant	Nee 1666
Birth Certificates	Town Clerk	Nee 2525
Building Permits	Inspections Dept.	Nee 1920
Death Certificates	Town Clerk	Nee 2525
Dog Licenses	Town Clerk	Nee 2525
Elections	Town Clerk	Nee 2525
Engineering	Public Works Dept.	Nee 0670
Entertainment Licenses	Selectmen	Nee 0235
Fire Permits	Fire Dept.	Nee 0142
Fishing, Hunting, Trapping Licenses	Town Clerk	Nee 2525
Forestry	Public Works Dept.	Nee 0670
Fuel Oil Storage	Fire Dept.	Nee 0142
Garbage Collection	Board of Health	Nee 0345
Health	Board of Health	Nee 0345
Library	Public Library	Nee 0087
Lights, Street	Public Works Dept.	Nee 0670
Marriage Certificates	Town Clerk	Nee 2525
Milk Inspection	Board of Health	Nee 0345
Mortgages, Personal Property	Town Clerk	Nee 2525
Mosquito Control	Public Works Dept.	Nee 0670
Playgrounds and Recreation	Recreation Director	Nee 1936-M
Schools	School Dept.	Nee 0010
Selectmen	Selectmen	Nee 0235
Sewers	Public Works Dept.	Nee 0670
Streets	Public Works Dept.	Nee 0670
Tax Assessments	Assessors	Nee 0180
Tax Collections	Tax Collector	Nee 0152
Town Hall	Custodian	Nee 1518
Veterans	Veterans' Service Dept.	Nee 2440
Voting and Registration	Board of Registrars	Nee 2525
Water	Public Works Dept.	Nee 0670
Welfare	Public Welfare Dept.	Nee 1710
Wiring	Inspections Dept.	Nee 1920
Zoning	Inspections Dept.	Nee 1920

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